

**Minutes of the March 25<sup>th</sup>, 2013  
Regular Brown SWCD Board Meeting,  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 7:02PM by Chair Vogel.**

**Present:**

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Vanessa Grausam – Administrative Assistant
6. Jennifer Hahn – NRCS
7. Gary Watson – NRCS

**Absent:**

1. Greg Roiger – PRI
2. Tom Maher – Program Manager
3. Dennis Potter – Brown Co. Commissioner Liaison

**AGENDA**

- ❖ Motion was made by Stadick and seconded by Rathman to adopt the agenda with no changes or additions.  
Affirmative: Vogel, Rathman, Windschitl, Stadick  
Opposed: None Motion Carried.

**MINUTES**

- ❖ Motion was made by Stadick and seconded by Windschitl to approve the February Regular Board Meeting minutes with no changes.  
Affirmative: Vogel, Rathman, Windschitl, Stadick  
Opposed: None Motion Carried.

**TREASURER'S REPORT**

- ❖ Motion was made by Stadick and seconded by Rathman to approve the Treasurer's Report as provided.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

## **BILLS**

- ❖ Motion was made by Stadick and seconded by Windschitl to approve payment of the bills as provided in addition to a reimbursement to Brown County for CD54B tile repair in the amount of \$26,494.25.

Affirmative: Rathman, Windschitl, Stadick

Opposed: None Abstained: Vogel Motion Carried.

## **WATER PERMITS**

- ❖ There has been no activity since the last meeting.

## **STATE COST SHARE**

- ❖ Motion was made by Stadick and seconded by Windschitl to approve final payment for FY09-11 Chris Schewe Terrace which has been completed. Original cost estimate was \$28,888.09 with cost share not to exceed 75% or \$21,356.85. Final cost of the project was \$58,190.05 and a final payment of \$21,356.85 (FY09 Funds-\$1,972.06, FY10 Funds-\$3,302.35, FY11 Funds-\$734.44, FY12 Funds-\$15,348.00) is to be made with State Cost Share T&A to be spent totaling \$5,339.22 (FY09 Funds-\$493.02, FY10 Funds-\$825.59, FY11 Funds-\$183.61, FY12 Funds-\$3,837.00).

Affirmative: Vogel, Rathman, Windschitl, Stadick

Opposed: None Motion Carried.

## **MONTHLY NARRATIVE (Maher)**

- ❖ Copies of the monthly narrative were reviewed and are on file.

## **NRCS REPORT (Hahn)**

- ❖ Copies of the NRCS report were reviewed and are on file.
- ❖ Gary Watson gave an update on current happenings with NRCS.

## **MEETING REPORTS**

- ❖ Stadick and Rathman reported on MASWCD Legislative Day at the Capitol which was held February 25<sup>th</sup>-26<sup>th</sup>.
- ❖ Windschitl, Vogel, and Grausam reported on the RCRCA Strategic Planning Meeting which was held on February 27<sup>th</sup> in Marshall.
- ❖ Vogel reported on the RCRCA Meeting which was held on March 7<sup>th</sup> in Marshall.
- ❖ Those present discussed the New Ulm Farm Show which was held March 7<sup>th</sup>-8<sup>th</sup> at the New Ulm Civic Center. All staff and supervisor manned the booth over the course of the event.
- ❖ Roiger sent a written report of the Prairie Enthusiasts Annual Meeting, which he attended on March 16<sup>th</sup> in Mankato. Rathman also reported on the meeting as he is part of a local Prairie Enthusiasts group and also attended the meeting.

## **NEW BUSINESS**

- ❖ A motion was made by Windschitl and seconded by Stadick to approve an audit for CY 2012, per compliance with BWSR requirements, and sign agreement with Peterson Company Ltd. (CPA) to conduct the audit for up to \$1,950.00.

Affirmative: Vogel, Rathman, Windschitl, Stadick

Opposed: None Motion Carried.

- ❖ **APRIL MEETINGS**

A motion was made by Rathman and seconded by Windschitl to approve the following meetings:

- March 26<sup>th</sup>—SCTSA Meeting (Stadick)
- March 27<sup>th</sup>—Area VI Meeting  
(Graum, Maher, Vogel, Stadick, Windschitl)
- April 4<sup>th</sup>—RCRCA Meeting (Vogel)
- April 22<sup>nd</sup>—Regular Board Meeting

Affirmative: Vogel, Rathman, Windschitl, Stadick

Opposed: None Motion Carried

- ❖ In order to eliminate any further miscommunications between staff and supervisors, those present were reminded of the importance of adding discussion topics to the agenda, so all items can be adequately discussed by all supervisors and staff within the confines of a board meeting.
- ❖ Motion was made by Rathman and seconded by Stadick to pay Greg Tennant \$12.00/hour to assist with tree distribution and planting in April as Maher will be working fewer hours this spring.

Affirmative: Vogel, Rathman, Windschitl, Stadick

Opposed: None Motion Carried

**Meeting adjourned – 9:12PM**

**Secretary:** \_\_\_\_\_ **Date:** \_\_\_\_\_