

**Minutes of the June 24th, 2013
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 7:03PM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Vanessa Grausam – Administrative Assistant
7. Jennifer Hahn – NRCS (exited at 9:43PM)

Absent:

1. Tom Maher – Program Manager
2. Dennis Potter – Brown County Commissioner Liaison

AGENDA

- ❖ Motion was made by Stadick and seconded by Roiger to adopt the agenda with the additions of Bridging Brown County Meeting under Meeting Reports and GBERBA under Unfinished Business.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Windschitl and seconded by Stadick to approve the May Board Meeting minutes with no changes.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Windschitl and seconded by Rathman to approve the Treasurer's Report as provided.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

BILLS

- ❖ Motion was made by Roiger and seconded by Rathman to approve payment of the bills as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

WATER PERMITS

- ❖ Grausam reported that there were 3 domestic wells and 1 irrigation well drilled and 7 domestic wells sealed since the last meeting.

STATE COST SHARE

- ❖ A motion was made by Roiger and seconded by Stadick to approve Don Wellner Alternative Intake project contract through RCRCA. Cost estimate is \$2,400.00 with cost share not to exceed 75% or \$1,800.00.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MONTHLY NARRATIVE (Maher/Grausam)

- ❖ Copies of the monthly narrative were reviewed and are on file.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.

MEETING REPORTS

- ❖ Roiger reported on RCRCA Meeting which was held June 6th.
- ❖ Grausam, Vogel, Stadick, and Rathman reported on MASWCD SC Area VI Meeting which was held June 19th.
- ❖ Rathman reported on Bridging Brown County Meeting which was held June 21st.

UNFINISHED BUSINESS

- ❖ MASWCD 2013-2014 Leadership Training was discussed. At this time none of the supervisors or staff are able to commit to the training.
- ❖ A motion was made by Roiger and seconded by Stadick to join GBERBA for the current fiscal year.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

It was also decided that Windschitl will be the board representative for GBERBA and Rathman will be alternate.

NEW BUSINESS

- ❖ A resolution was offered by Roiger, moved by Windschitl, and seconded by Rathman to adopt the Brown County Comprehensive Local Water Management Plan as the Comprehensive Plan for the Brown SWCD between the dates of 6/24/2013 – 8/28/2018.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

- ❖ A motion was made by Stadick and seconded by Rathman to sign the DNR Well Reading agreement for 2013-2014.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.
- ❖ The 2014 County Budget Request was reviewed. The request is to be submitted to Brown Co. by July 3rd with Budget Meeting set for August 22nd. A motion was made by Roiger and seconded by Stadick to approve the budget request in the amount of \$99,490.00.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.
- ❖ MASWCD Governance 101 training was discussed. The 2 day training will be held in September. Any staff and/or supervisors that are interested in attending may discuss it at the July Board Meeting.
- ❖ 2013 Outstanding Conservationist Award recipient was discussed. The board will decide on an award recipient at the July Meeting.
- ❖ **JULY MEETINGS**
A motion was made by Stadick and seconded by Windschitl to approve the following meetings:
 - June 25th – SCTSA Meeting (Stadick)
 - July 3rd – RCRCA Meeting (Vogel)
 - July 12th – GBERBA Tech/Policy Meeting (Windschitl, Grausam)
 - July 22nd – Regular Board Meeting
 Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried

Hahn exited the meeting at 9:57PM.

- ❖ A motion was made by Roiger and seconded by Rathman to approve extended medical leave for Tom Maher, partially paid and partially unpaid (once sick/vacation leave is spent), through August 19th per doctor's orders.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried
- ❖ A motion was made by Rathman and seconded by Windschitl to pay "in lieu of Health Insurance" to Maher in August as he is on leave.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried
- ❖ A motion was made by Roiger and seconded by Rathman to adopt a policy to allow staff to donate leave hours to other staff. Leave hours would be paid at the givers hourly rate.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried

Meeting adjourned – 9:57PM

Secretary: _____ **Date:** _____