

**Minutes of the July 22<sup>nd</sup>, 2013  
Regular Brown SWCD Board Meeting,  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 7:05PM by Chair Vogel.**

**Present:**

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Vanessa Grausam – Administrative Assistant
7. Jennifer Hahn – NRCS
8. Dennis Potter – Brown County Commissioner Liaison

**Absent:**

1. Tom Maher – Program Manager

**AGENDA**

- ❖ Motion was made by Roiger and seconded by Windschitl to adopt the agenda with the addition of Maher under New Business.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

**MINUTES**

- ❖ Motion was made by Rathman and seconded by Stadick to approve the June Board Meeting minutes with no changes.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

**TREASURER'S REPORT**

- ❖ Motion was made by Windschitl and seconded by Rathman to approve the Treasurer's Report as provided.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

## **BILLS**

- ❖ Motion was made by Roiger and seconded by Rathman to approve payment of the bills as provided, in addition to the \$20.00 LHAA dues.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

## **WATER PERMITS**

- ❖ There has been no activity since the last board meeting.

## **STATE COST SHARE**

- ❖ A motion was made by Stadick and seconded by Windschitl to approve the Final Financial Report close out for Fiscal Years 2009, 2010, 2011, and 2012 State Cost Share grants.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

## **MONTHLY NARRATIVE (Maher/Grausam)**

- ❖ Copies of the monthly narrative were reviewed and are on file.

## **NRCS REPORT (Hahn)**

- ❖ Copies of the NRCS report were reviewed and are on file.
- ❖ Hahn also shared the NRCS policy for PII.

## **RCRCA COST SHARE**

- ❖ A motion was made by Roiger and seconded by Stadick to approve final payment for Bill Lochner Waterway project which has been completed. Final cost of the project was \$5,963.72 and a final payment of \$4,472.79 (75%) is to be made by RCRCA.  
Affirmative: Vogel, Windschitl, Rathman, Stadick, Roiger  
Opposed: None Motion Carried.

## **MEETING REPORTS**

- ❖ Stadick reported on SCTSA meeting which was held on June 25<sup>th</sup>.
- ❖ Vogel reported on RCRCA meeting which was held on July 3<sup>rd</sup>.
- ❖ Grausam, Windschitl, and Rathman reported on GBERBA meeting which was held on July 12<sup>th</sup>.

## **UNFINISHED BUSINESS**

- ❖ Vogel and Windschitl expressed interest in attending MASWCD Governance 101 training which will be held in Alexandria in September. Meeting was added to the meetings calendar.
- ❖ 2013 Outstanding Conservationist was discussed. Motion was made by Roiger and seconded by Rathman to nominate Tom Maher as Brown SWCDs 2013 Award Recipient.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.  
Grausam was instructed to contact MASWCD for eligibility. If Maher isn't eligible, the district will recognize him at the County level only.

**NEW BUSINESS**

- ❖ Commissioner Potter gave the board an update on items Brown County and Brown County Commissioners are currently working on.

- ❖ **AUGUST MEETINGS**

A motion was made by Stadick and seconded by Windschitl to approve the following meetings:

- July 31<sup>st</sup> – MASWCD Policy Meeting (Roiger)
- August 1<sup>st</sup> – RCRCA Meeting (Vogel)
- August 22<sup>nd</sup> – County Budget Meeting (Roiger, Stadick, Grausam)
- August 26<sup>th</sup> – Regular Board Meeting
- September 4<sup>th</sup>-5<sup>th</sup> – MASWCD Governance 101 (Windschitl, Vogel)  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried

- ❖ A motion was made by Roiger and seconded by Stadick to pay “in lieu of Health Insurance” to Maher in September as he is on leave without pay. Grausam is to contact MCIT to make sure that the district is able to legally make the payment.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried

**Meeting adjourned – 9:38PM**

**Secretary:** \_\_\_\_\_ **Date:** \_\_\_\_\_