

**Minutes of the October 25th, 2013
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 8:31AM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Vanessa Grausam – Administrative Assistant
7. Jennifer Hahn – NRCS District Conservationist (exited at 10:35am)

Absent:

1. Dennis Potter – Brown County Commissioner Liaison

AGENDA

- ❖ Motion was made by Roiger and seconded by Stadick to adopt the agenda with the additions of Mason City Paper and MN River Board.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Roiger and seconded by Rathman to approve the September Board Meeting minutes with no changes.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Stadick and seconded by Windschitl to approve the Treasurer's Report as provided.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

BILLS

- ❖ Motion was made by Roiger and seconded by Windschitl to approve payment of the bills as provided in addition to Peterson Company LTD Audit Bill (\$1,950.00) and NACD Dues (\$600.00).
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

WATER PERMITS

- ❖ There has been no activity since the last meeting.

STATE COST SHARE

- ❖ Motion was made by Rathman and seconded by Stadick to approve BWSR Easement Processing grant agreement amendment in the amount of \$20,000.00.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MONTHLY NARRATIVE (Grausam)

- ❖ Copies of the monthly narrative were reviewed and are on file.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.
- ❖ Hahn also reviewed the Discrimination Complaint procedure and Justice for All poster.

MEETING REPORTS

- ❖ Vogel reported on RCRCA Meeting which was held October 3rd.
- ❖ Grausam Reported on GBERBA Technical Committee Meeting which was held on October 23rd.

NEW BUSINESS

- ❖ MASWCD Annual State Convention information was distributed and discussed. Brown SWCD auction donations were also discussed.
- ❖ Brown SWCD Outstanding Conservationist Banquet was discussed. Staff will start planning for the event.
- ❖ Votes were given by each supervisor for MASWCD resolutions. Votes were tallied and written upon one ballot which will be submitted to MASWCD.
- ❖ Roiger shared a climate change article from the Mason City Newspaper.
- ❖ Roiger shared an updated on the Minnesota River Board.

❖ **NOVEMBER MEETINGS**

A motion was made by Stadick and seconded by Windschitl to approve the following meetings:

- November 7th – RCRCA Meeting (Vogel)
- November 8th – GBERBA Policy/Tech Meeting (Windschitl)
- November 13th – Brown SWCD Special Meeting (All Supervisors)

- November 20th – Area VI Meeting (All Supervisors)
- November 25th – Regular Board Meeting
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried

Hahn exited the meeting at 10:35AM.

- ❖ A motion was made by Stadick and seconded by Windschitl to interview the 5 highest scoring applicants.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried
- ❖ Supervisors and Grausam scored the 22 application packages submitted for the Program Manager position. Top 5 scoring applicants to be interviewed were: Kristi Zajac, Douglas Goodrich, Nathan Mullendrone, Aaron Finke, and Samuel Martin.
- ❖ Interview date and special meeting was set for Wednesday, November 13th, 2013.

Meeting adjourned – 2:30PM

Secretary: _____ **Date:** _____