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**BROWN SOIL AND WATER
CONSERVATION DISTRICT**

300 - 2nd Ave. S.W.
Sleepy Eye, Minnesota 56085
Telephone 507-794-2553
Fax 507-794-5553
E-mail: brwnswcd@prairie.lakes.com

**Minutes of the January 21st, 2015
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 6:01 PM by Chair Vogel.

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist (exited at 8:10pm)
9. Dean Simonsen – Brown County Commissioner Liaison

ABSENT

None

OATH OF OFFICE

- ◆ Stadick took the oath of office and was sworn in for his re-elected position as Supervisor for Brown Soil & Water Conservation District, District #5.

AGENDA

- ◆ Motion was made by Windschitl and seconded by Stadick to adopt the agenda with the addition of RCRCA Cost Share Contract Approval for Gary Veenstra under State Cost Share.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

CONSENT AGENDA

- ◆ Motion was made by Windschitl and seconded by Roiger to approve the Consent Agenda items as presented which included the December 17, 2014 Board Meeting Minutes, the December 2014 Treasurer's Report, the Bills report dated December 11, 2014 to January 14, 2015, and the district staff's Monthly Narrative report dated December 11, 2014 to January 14, 2015.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

WATER PERMITS/WCA REPORTS

- ◆ Goodrich reported that since the last meeting he received reports on 2 exploratory environmental wells drilled, 4 domestic wells drilled, 7 wells sealed and 1 WCA Notice of Decision for a ditch close-up.

STATE COST SHARE

- ◆ A motion was made by Roiger and seconded by Windschitl to approve RCRCOA Cost Share Contract with Krienke Farms, Alan Krienke, for 2 Alternative Tile Intakes in Prairieville 11. Cost estimate is \$800.00 with cost share not to exceed 75% or \$600.00.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Roiger and seconded by Stadick to approve RCRCOA Cost Share Contract with Gary Veenstra for 5 Farmable Water and Sediment Control Basins in Stately 14. Cost estimate is \$32,801.25 with cost share not to exceed 75% or \$24,600.94.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Windschitl and seconded by Rathman to approve and sign the Final Financial Report for FY13 Cost Share Grant through BWSR which has been spent out.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

NRCS REPORT

- ◆ Copies of the NRCS report were reviewed with Hahn and are on file.

MEETING REPORTS

- ◆ Stadick reported details on the South Central TSA Board meeting attended on December 18th in Mankato.
- ◆ Roiger reported on the RCRCOA Board meeting attended on January 15th in Marshall and informed the group that Vogel was voted in as Vice Chairman.
- ◆ Windschitl reviewed details of the GBERBA Policy/Tech meeting attended on January 9th in Mankato.

UNFINISHED BUSINESS

- ◆ **PF/Farm Bill Tech Position Update:** Goodrich and Hahn informed the group of the status on hiring for this position. 28 applications were received and 4 will be chosen for interviews that are scheduled for January 29th in St. Cloud. Hahn is unable to attend the interviews. Goodrich is planning to attend. The position will be based out of the NRCS office in Sleepy Eye and is a shared position between Brown and Watonwan counties SWCD and NRCS offices.

- ◆ **GBERBA Financial Coordinator Position:** Discussion was held by the group on whether or not to apply for the GBERBA financial position. A motion was made by Roiger and seconded by Stadick to table the issue.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

NEW BUSINESS

- ◆ **Commissioner Comments:** Dean Simonsen is now the Commissioner Liaison for the Brown SWCD and was welcomed by the group. Commissioner Simonsen informed the group that he is spending most of his time right now getting to know department heads and would like to meet with both Goodrich and Hahn within the next couple of months. The group also held discussion on the AIS program agreement between the County and SWCD and the Spring Creek trout project.

- ◆ **District Manager – Results of Krueger 6-Month Review:** District Manager Goodrich advised the group of Krueger's 6-month review results and gave recommendations on a wage increase. A motion was made by Stadick and seconded by Windschitl to approve a pay scale wage increase to a level of Grade 9, Step 3 effective her 6-month anniversary date of 01/07/2015.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried.

- ◆ **BWSR 2015 Easement Implementation Grant Agreement Amendment Approval:** A motion was made by Roiger and seconded by Windschitl to sign the 2015 Easement Implementation Grant Agreement with BWSR.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

- ◆ **Host Area VI Spring Meeting Discussion:** Supervisors, Staff and Hahn held discussion on possible dates, locations, and speakers for the spring Area VI meeting which we are set to host in March. Goodrich and Vogel are attending the Area VI Manager's meeting on January 22 and will present options to the group at that time so a date and location can be set and Area VI members informed.

- ◆ **Middle Minnesota WRAPS Update:** Goodrich informed the group of the status on the Middle Minnesota WRAPS group/project he is involved with. MPCA runs this program and Middle Minnesota watershed is just starting the process. Each county within the watershed is to come up with an education outreach plan. Redwood, Cottonwood and Brown counties have agreed to work together on their portion and Goodrich will be the administrator for that portion of the project and funds will be held and managed within Brown SWCD office.

Hahn exited at 8:10pm

- ◆ **RIM Wetlands Program Update:** Goodrich informed the group of details about the RIM Wetlands program sign up that is currently available. At this time, the deadline set by BWSR is February 13th for applications.

- ◆ **Redwood Shared Services Discussion:** Goodrich advised the group of a possibility of hiring a shared services Technician with Redwood County. A motion was made by Roiger and seconded by Windschitl for Goodrich to speak

with Marilyn from Redwood SWCD to obtain more details and set up a date for a meeting with her to have a discussion on this possibility.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

◆ **Upcoming Meetings/Events:** A motion was made by Roiger and seconded by Windschitl to approve the following meetings/events:

- ◇ Thursday, January 22 – Area VI Chair and Managers Meeting, New Ulm (Goodrich, Vogel)
- ◇ Friday, January 23 – Annual Planning Meeting, 8:30 AM, Holiday Inn (Staff, Supervisors, Hahn)
- ◇ Tuesday, January 27 – Wednesday, January 28 – MASWCD Leadership, Alexandria (Goodrich)
- ◇ Thursday, February 5 – RCRC Board Meeting, Redwood (Roiger)
- ◇ Monday, February 16 – Presidents Day Holiday – Office Closed
- ◇ Wednesday, February 18 – Brown SWCD Regular Board Meeting, 8:30 AM

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

Meeting adjourned – 8:36 PM

Secretary: Clem Windschitl Date: 2-18-15