



**Farm the Best...
Buffer the Rest.
Brown County CREP**

**BROWN SOIL AND WATER
CONSERVATION DISTRICT**

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**Minutes of the January 23rd, 2015
Annual Strategic Planning Special Meeting of the
Brown Soil & Water Conservation District,
Holiday Inn, New Ulm, MN**

Meeting was called to order at 8:37 AM by Chair Vogel

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist

ABSENT

None

AGENDA

- ◆ Motion was made by Stadick and seconded by Rathman to approve the agenda as is with no changes or additions.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

ELECTIONS

- ◆ Motion was made by Windschitl and seconded by Roiger to nominate Vogel for Chair.
Affirmative: Rathman, Windschitl, Stadick, Roiger
Abstain: Vogel; Opposed: None; Motion Carried
- ◆ Motion was made by Roiger and seconded by Rathman to keep remaining board positions as is which are: Vice Chair – Rathman, Secretary – Windschitl, Treasurer – Stadick, and PRI – Roiger.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

“Leave a Legacy”

BUDGET STATUS

- ◆ December 2014 Treasurer's Report was reviewed and discussed by the group.
- ◆ 2014 Budget vs Actual report was reviewed and discussed by the group.
- ◆ 2015 Proposed Budget was reviewed and discussed by the group. Motion was made by Rathman and seconded by Stadick to approve the 2015 proposed budget as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

FACEBOOK ACCOUNT

- ◆ Motion was made by Roiger and seconded by Rathman to have staff set up a Facebook page for the District.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

DISCUSSION TOPICS

- ◆ **Dues:** The group reviewed all dues for 2015 that have been previously paid or that will be due in the near future. A motion was made by Rathman and seconded by Stadick to pay the MASWCD dues invoice for 2015 of \$3,134.70 which is due by January 31. Other 2015 dues will be approved for payment when invoice is received.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

- ◆ **Organizations/Associations Review:** The group discussed the District's involvement with various organizations and associations.
- ◆ **Set Board Meeting Day and Time:** Motion was made by Roiger and seconded by Rathman to set the regular board meeting day and time for 2015 as follows: November through March at 8:30 AM on the 3rd Wednesday of the month; April through October at 2:00 PM on the 3rd Thursday of the month.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

- ◆ **Board Meeting Agenda Format:** Discussion was held on the format of regular board meetings to ensure it is meeting the goals and needs of the District.
- ◆ **District Staffing Needs and Wants for 2015:** The group discussed ideas and plans for staffing and the possibility of shared services staffing this year.
- ◆ **RIM Programs:** Staff reviewed the current status of the 4 RIM Buffer easements from 2013 sign-up that are processing yet. All four are expected to be recorded and paid out soon. Goodrich also informed the group of possible RIM Wetlands sign-ups that he is working on processing before the February 13th deadline.
- ◆ **Walk-In Access Program:** Staff informed the group that the District currently has 8 WIA contracts with 4 of them set to expire in May 2015. The rest are due to expire in 2016 or 2017. Staff is working with DNR for requirements to renew the contracts expiring this year.
- ◆ **Invasive Species:** The group held discussion on all forms of invasive species and overall enforcement of them.
- ◆ **Feedlot Runoff:** The group held discussion on feedlot runoff within the county and what the District's goals are in regards to this.

- ◆ **Education/Promotion/Community Outreach Goals of the District:** The group reviewed existing educational/promotional activities of the District and discussed some possible new promotional outreach activities for AIS education to be decided on when community activities occur.
- ◆ **Emergency Management:** Goodrich reviewed with the group the possibility of developing an emergency response management plan for the District.

SET COST SHARE PRIORITIES

- ◆ A motion was made by Roiger and seconded by Rathman to set the Erosion Control and Water Management State Cost-Share Program priorities for 2015 as follows:
 1. Grass Waterways
 2. Terraces
 3. Riparian Buffer Strips
 4. Streambank, Shoreland, and Roadside Projects
 5. Critical Area Stabilization
 6. Sediment Retention, Erosion or Water Control Structures
 7. Diversions
 8. Waste Management Systems
 9. Field Windbreaks
 10. Strip Cropping

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

ANNUAL PLAN REVIEW & COMMITTEE ASIGNMENTS

- ◆ The annual plan was reviewed and updated where appropriate. Changes will be edited to the Annual Plan document and approved at a later board meeting. The Annual Plan will be submitted to BWSR after approval at the next board meeting.
- ◆ Committee assignments were reviewed by the group. A motion was made by Windschitl and seconded by Stadick to remove the Little Cottonwood Initiative and MN River Board committees from the list as those groups no longer exist and to leave the remaining committee assignments the same as last year. Therefore, the committee assignments for 2015 are as follows:

<u>COMMITTEE</u>	<u>CHAIRMAN</u>	<u>ALTERNATE</u>
Finance	Stadick	Vogel
Legislative	Stadick	Roiger
Planning	Vogel	Windschitl
Personnel	Roiger	Windschitl
Area II	Vogel	Roiger
RCRCA	Vogel	Roiger

GBERBA	Windschitl	Rathman
Building Management	Roiger	Rathman
RIM Programs	Rathman	Windschitl
South Central Technical Service Area	Stadick	Rathman
Bridging Brown County	Rathman	Windschitl
Prairie Plan	Rathman	Stadick

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
 Opposed: None; Motion Carried

2014 ACCOMPLISHMENTS

- ◆ The group reviewed the report prepared by staff of the 2014 Accomplishments of Brown SWCD. As required, this report will be posted on the district's website and provided to BWSR.

Meeting adjourned – 2:01 PM

Secretary: *Clem Windschitl* Date: 2-18-15