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Brown County CREP**

**BROWN SOIL AND WATER
CONSERVATION DISTRICT**

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**Minutes of the August 20th, 2014
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 6:00 PM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist
9. Dennis Potter – Brown County Commissioner Liaison (entered at 6:16pm)

Absent:

None

AGENDA

- ❖ Motion was made by Roiger and seconded by Windschitl to approve the agenda with the addition of Cottonwood SWCD- Lake Hanska Mailing under Bills and GBERBA Membership Dues under New Business.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Roiger and seconded by Stadick to approve the July 16th Board Meeting Minutes as presented.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Windschitl and seconded by Rathman to approve the July Treasurer's Report and the corrections to previous months May and June Treasurer's Reports as presented.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

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BILLS

- ❖ Motion was made by Windschitl and seconded by Stadick to approve payment of the bills as provided in addition to Cottonwood SWCD- Lake Hanska Mailing (\$318.15), National Parks Conservation Association Member Renewal (\$65), QuickBooks Payroll Annual Renewal (\$479 plus tax), and Joy Bruns Bookkeeping (\$306.94).

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

WATER PERMITS/WCA REPORTS

- ❖ There have been 2 public permits and 1 water appropriation permit since the last meeting and Goodrich also advised on 3 no-loss WCA decisions.

STATE COST SHARE

- ❖ A motion was made by Roiger and seconded by Windschitl to approve the RCRCA Cost Share Contract for 2 Alternative tile Intakes for Charles Lendt in Stark 15. Cost estimate is \$800 with cost share not to exceed 75% or \$600.00.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried

MONTHLY NARRATIVE (Goodrich)

- ❖ Copies of the monthly narrative were reviewed and are on file.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.

MEETING REPORTS

- ❖ Goodrich reported on the GBERBA Tech Meeting that was held on July 25th.
- ❖ Goodrich, Krueger, Windschitl and Hahn reported on the EQIP Local Workgroup Meeting that was held on July 29th.
- ❖ Goodrich and Windschitl reported on the Farmfest Booth from August 5th-6th.
- ❖ Vogel reported on the RCRCA meeting that was held on August 7th in Redwood.
- ❖ Goodrich reported on the MASWCD Leadership conference attended in Moorhead on August 13th-14th.
- ❖ Rathman reported on the Prairie Wetlands workshop that was held on August 19th in Fergus Falls.
- ❖ Roiger reported on the MASWCD Policy Meeting that was held on August 19th.

UNFINISHED BUSINESS

- ❖ **Tree Program:** Tree Program survey results were presented by Goodrich. He advised that Blue Earth, Nicollet and Cottonwood SWCD's are still providing tree program services and that Redwood, Renville and Watonwan SWCD's are no longer providing tree programs to their Districts. The group agreed that the Tree Program is a service provided to the District's landowners and should be continued as is. Therefore, staff was instructed to start preparing for it.

NEW BUSINESS

- ❖ **Commissioner Comments:** Commissioner Potter reported on current activities and decisions within the county.
- ❖ **Consent Agenda:** Goodrich and Krueger reviewed information provided on Consent Agenda. It was advised that it may be a meeting method to shorten some areas of meeting. Staff was instructed to verify legality of using a consent agenda and to provide more information at next month's meeting.
- ❖ **Aquatic Invasive Species Agreement:** A motion was made by Roiger and seconded by Stadick to approve the agreement between Brown County and Brown SWCD for the administration of the county Aquatic Invasive Species Prevention Aid and authorize Chair Vogel to sign the agreement.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

Potter left meeting at 8:35 pm.

- ❖ **Newspaper Subscriptions – New Ulm Journal, Sleepy Eye Herald Dispatch:** Krueger advised on the costs for annual subscriptions to both newspapers and discussion was held on the purpose of having them. A motion was made by Windschitl and seconded by Rathman to approve an annual subscription to the New Ulm Journal.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.
- ❖ **MCIT Notices:** Krueger advised the group that a Dividend in the amount of \$1,229 will be received in mid-November from MCIT and that our estimated contribution for 2014 coverage is \$3,589 total (\$2,589 Property/Casualty and \$1,000 Workers compensation). This is an overall decrease of \$99.00.
- ❖ **Outstanding Conservasionist Update:** Staff informed the group they met with Mark Marti for an interview and photos on July 25th. The narrative and photos and nomination information was sent to MASWCD on August 11th. The press release for newspapers and website was provided with the meeting packet.
- ❖ **GBERBA Membership Dues:** Goodrich advised the group that he had received notification from GBERBA that the 2015 membership dues will be \$1,348.00, which is a 5% increase. The invoice will come in January 2015.
- ❖ **UPCOMING MEETINGS**
A motion was made by Windschitl and seconded by Stadick to approve the following meetings:
 - Thursday, August 21st – Brown County Budget Meeting (Goodrich, Stadick)
 - Thursday, August 21st – DNR Wood Lake meeting in Comfrey (Rathman)
 - Wednesday, August 27th – GBERBA Tech Meeting and BWSR Administrative Training (Goodrich, Krueger) (office closed)
 - Monday, September 1st – Labor Day Holiday (office closed)
 - Friday, September 5th – RCRCA Board Meeting, Marshall (Vogel)
 - Friday, September 12th – GBERBA Policy Meeting (Windschitl)
 - Wednesday, September 17th – Brown SWCD Regular Board Meeting

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried

Meeting adjourned – 9:02 PM

Secretary: Clem Washlett Date: 9-17-14