



Grant All-Detail Report Conservation Delivery 2015

Grant Title - 2015 - Conservation Delivery (Brown SWCD)

Grant ID - P15-4722

Organization - Brown SWCD

Grant Awarded Amount	\$18,947.00	Grant Execution Date	
Required Match Amount	\$0.00	Grant End Date	12/31/2016
Required Match %	0%	Grant Day To Day Contact	Douglas Goodrich

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$18,947.00	\$18,947.00	\$0.00
Total Match Amount			\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$18,947.00	\$18,947.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
2015 Conservation Delivery	Administration /Coordination	Current State Grant	2015 - Conservation Delivery (Brown SWCD)	\$18,947.00	\$18,947.00	12/31/2015	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - 2015 Conservation Delivery

Description	<p>2015 Conservation Delivery - Administration/Coordination</p> <p>Funds will be used for Administrative Assistant Staff Time spent on general administration duties for the SWCD consisting of bookkeeping, office administration, website, board meetings, education/trainings, and financial management. 20% of general admin staff time hours from the Administrative Assistant's Timesheets will be charged to the grant.</p> <p>Funds will be used for Supervisor Compensation (which includes per diem, PERA, and Medicare taxes) and Supervisor Expenses (which includes mileage, hotel, meals, and meeting costs).</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	1-Jan-15	End Date	31-Dec-15
Has Rates and Hours?	No		
Actual Results	<p>2015 Conservation Delivery - Administration/Coordination Actual Results:</p> <p>Funds were expensed to cover 20% of the Administrative Assistant's staff time that was logged to the General Admin category on her timesheets. This staff time was spent on general administration duties for the SWCD consisting of bookkeeping, office administration, website, board meetings, education/training, and financial management. Total funds expensed for Administrative Assistant Staff time is \$5,374.75 as per the breakdown notes below.</p> <p>TOTAL ADMINISTRATIVE ASSISTANT STAFF TIME:</p> <p>**NOTE: hourly wage rates were used for January through March and then billing rates for April through October as billing rates were unable to be determined until April 2015 due to unanswered questions on comp time allocations.</p> <p>*Melanie Krueger, Administrative Assistant: 253.13 hours total consisting of 61.36 hours @ \$16.68 for January through March which totals \$1,023.4; and 191.77 hours @ \$22.69 for April through October which totals \$4,351.26.</p> <p>Funds were expensed to cover the monthly Supervisor Compensation and Supervisor Expenses costs to the SWCD. Compensation includes Per Diem, PERA, and Medicare taxes. Expenses include mileage, meals and hotel reimbursements, and meeting fees. Total funds expensed for Supervisor Compensation and Expenses total \$13,572.25 which consists of \$9,590.23 for compensation and \$3,982.02 for expenses.</p> <p>See the excel worksheet attachment for specific monthly breakdowns for each type of expense charged to the grant.</p>		

Grant Attachments

Document Name	Document Type	Description
2014_12_Brownsxcd_FY2015ConsDel_NoSpend.doc	Grant	2015 - Conservation Delivery (Brown SWCD)
2015 Conservation Delivery All Detail Report	Grant	2015 - Conservation Delivery (Brown SWCD)
2015 Conservation Delivery Grant Financial Report Signed	Grant	2015 - Conservation Delivery (Brown SWCD)
2015 Conservation Delivery Grant Log	Grant	2015 - Conservation Delivery (Brown SWCD)
2015 Program and Operations Addendum	Grant Agreement	2015 Program and Operations Addendum - Brown SWCD
2015 Program and Operations Addendum executed	Grant Agreement	2015 Program and Operations Addendum - Brown SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/14/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/02/2016
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/22/2014
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/23/2014