

**Minutes of the December 19th, 2013
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 6:57PM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – Program Manager
7. Vanessa Grausam – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist (exited at 8:26PM)

Absent:

1. Dennis Potter – Brown County Commissioner Liaison

AGENDA

- ❖ Motion was made by Stadick and seconded by Rathman to adopt the agenda with the additions of Chuck Enter Meeting, MN River Board and Planning Meeting Topics.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Windschitl and seconded by Stadick to approve the November 20th Special Meeting minutes and November 25th Meeting minutes with minor correction.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Roiger and seconded by Rathman to approve the Treasurer's Report as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

BILLS

- ❖ Motion was made by Windschitl and seconded by Roiger to approve payment of the bills as provided in addition to 2014 MCIT Coverage (\$3,688.00).

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

WATER PERMITS

- ❖ There have been 15 domestic wells drilled, 7 irrigation wells drilled, 2 monitoring wells drilled, and 29 wells sealed since the last meeting.

STATE COST SHARE

- ❖ There has been no activity since the last meeting.

MONTHLY NARRATIVE (Goodrich)

- ❖ Copies of the monthly narrative were reviewed and are on file.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.

MEETING REPORTS

- ❖ Staff and Supervisors reported on MASWCD State Convention which was held December 2nd – 3rd.
- ❖ Roiger, Rathman, and Goodrich reported on RCRCA/Area II Annual Meeting which was held December 7th.
- ❖ Grausam, Rathman and Hahn reported on DNR Prairie Plan Meeting which was held on December 10th.
- ❖ Windschitl reported on GBERBA meeting which was held on December 13th.
- ❖ Stadick did not attend SCTSA Meeting but did report on some current projects.
- ❖ Roiger updated those present on the current status of the MN River Board. As of their last meeting they have decided to disband, but continue with legislative efforts.
- ❖ Roiger reported on a meeting he had with County Admin Enter. They discussed the building and co-location with USDA offices as well as Brown County Health Insurance Contribution.
- ❖ A motion was made by Roiger and seconded by Rathman to keep the Health Insurance Reimbursement amount the same for 2014, which is \$440.80.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

Hahn exited at 8:26PM.

UNFINISHED BUSINESS

- ❖ Goodrich presented quotes for a new computer purchase. A motion was made by Roiger and seconded by Stadick to approve purchase of new computer which was recommended by Goodrich, in the amount of \$1,282.48.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

- ❖ Staff presented ideas for spring tree planting in neighboring counties. A motion was made by Rathman and seconded by Stadick to allow tree planting in neighboring counties for 35¢ per tree, with a minimum \$150.00 planting fee, federal mileage charge from tree building to planting site and back, and requirement that trees are purchased from our district.

Affirmative: Vogel, Rathman, Windschitl, Stadick

Opposed: Roiger Motion Carried.

NEW BUSINESS

- ❖ Contract for services with RCRCA was reviewed. The contract will allow Goodrich to work up to one 8 hour shift per week through 2014 at RCRCA through Brown SWCD. The contract can be voided by either party with a 30 day written notice. A motion was made by Roiger and seconded by Stadick to sign the contract with RCRCA.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

- ❖ Goodrich reminded those present that he will be taking the week of December 23rd off. The board came to a consensus to allow Goodrich to “borrow” vacation hours for the week, for hours not covered by holiday and comp pay.

- ❖ Staff shared quotes on a new paper shredder. A motion was made by Rathman and seconded by Roiger to allow purchase of the shredder that staff recommended (\$199.99 from Office Max - \$149.99 on sale).

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

- ❖ A motion was made by Roiger and seconded by Stadick to purchase the New Ulm Farm City Hub Club Farm Show booth for March 7th and 8th.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

The district will staff the Farm Show booth and also display P&Z information. P&Z will staff the New Ulm Home Show booth this spring, and allow the Brown SWCD to display information.

- ❖ Motion was made by Roiger and seconded by Rathman to approve resolution which list Grausam, Goodrich, and Windschitl as authorized signatures for the First Security Bank Account.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

❖ **JANUARY MEETINGS**

A motion was made by Stadick and seconded by Windschitl to approve the following meetings:

- December 20th – RCRC Meeting (Vogel)
- January 2nd – RCRC Meeting (Vogel)
- January 10th – GBERBA Meeting (Windschitl)
- January 13th – DNR Prairie Plan Meeting (Rathman)
- January 14th – Annual Planning Meeting
- January 27th – Regular Board Meeting (Date/Time may change at Jan 14th Planning Meeting)

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried

- ❖ Those present discussed the January 14th Annual Planning Meeting. Additional agenda items were brainstormed. Staff will email out agenda and notice closer to meeting date.

Meeting adjourned – 9:04PM

Secretary: _____ **Date:** _____