

## *Brown SWCD Monthly Staff Narrative December 15, 2016 – January 11, 2017*

12/20: Alan, Jeremy – Recycle old computer electronics at Kemske  
12/20: Alan, Jeremy – CREP/RIM site checks in Mulligan Township  
12/21: Heather – GBERBA Technical Meeting in Mankato  
12/22: Jeremy, Alan – Recycle old electronics and typewriter at Brown County Landfill  
12/22: Melanie – RIM 2014 Flood Easement signing with Vogel's  
12/22: Melanie – Financial review meeting with Julie Krebs and Doug Goodrich from BWSR;  
12/22: Heather, Jeremy – Potential riprap cost-share projects site visits in Leavenworth Township  
12/27: Heather, Melanie – Present 2017 AIS Work Plan to Brown County Commissioners  
12/28: Heather, Jeremy, Alan – Potential ravine cost-share project site visit meeting in Cottonwood Township  
12/30: Alan, Jeremy – Buffer field reviews in Stately Township  
01/02: Brown SWCD's annual Conservation Update newsletter was distributed today  
01/04: Melanie, Heather – WCA meeting with John Knisley about upcoming TEP Panel work  
01/11: Melanie, Greg Roiger, Clem Windschitl – Personnel Committee meeting to review District 5 Supervisor vacancy candidate responses to questionnaire and determine recommendation for appointment

- Melanie has been working on financials, budgeting, reporting and planning, supervisor vacancy, health insurance research, easement processing, and handing off technical work to technicians
- Heather has been working on cost share projects, WCA, and AIS work plan tasks and research
- Jeremy has been working on buffer program, cost share projects and easement conservation plan changes
- Alan has been working on buffer program, tree program and easement conservation plan changes

**Cost-Share Projects:** 14 cost-share projects are encumbered and planned for construction this spring/summer (weather-permitting). Contract sign-ups are being worked on for the remaining 3 flood relief projects. Several potential projects are being investigated this winter for sign-up within the next few months.

**RIM 2014 Flood Response:** 2 easements are processing. 1 easement agreement has been signed and will be recorded soon. 1 easement agreement will be signed next week and recorded soon after.

**MAWQCP Program:** 6 applications submitted. 3 landowners certified to date. Grant has expired.

**2017 Tree Orders:** 4 orders received as of 1/12/17.