

**Minutes of the November 25th, 2013
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 7:00PM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Vanessa Grausam – Administrative Assistant
7. Jennifer Hahn – NRCS District Conservationist
8. Doug Goodrich – Program Manager, beginning 12/16/13

Absent:

1. Dennis Potter – Brown County Commissioner Liaison

AGENDA

- ❖ Motion was made by Roiger and seconded by Stadick to adopt the agenda as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Roiger and seconded by Rathman to approve the October Board Meeting minutes and November 13th Special Board Meeting minutes as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Rathman and seconded by Windschitl to approve the Treasurer's Report as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

BILLS

- ❖ Motion was made by Roiger and seconded by Windschitl to approve payment of the bills as provided in addition to LHAA Dues (\$20.00) and Nursery Stock Dealer Certificate Renewal (\$175.00).

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

WATER PERMITS

- ❖ There has been no activity since the last meeting.

STATE COST SHARE

- ❖ There has been no activity since the last meeting.

MONTHLY NARRATIVE (Grausam)

- ❖ Copies of the monthly narrative were reviewed and are on file. Motion was made by Stadick and seconded by Windschitl to approve the report.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.

MEETING REPORTS

- ❖ Vogel reported on RCRCA Meeting which was held November 7th.
- ❖ Grausam and Rathman reported on GBERBA Technical & Policy Combined Committee Meeting which was held on November 8th.
- ❖ Grausam, Rathman and Hahn reported on the DNR Prairie Plan meetings which were held November 5th and November 18th.
- ❖ Stadick reported on PCA meeting which was held November 19th.
- ❖ Area VI Meeting which was held on November 20th was discussed.

UNFINISHED BUSINESS

- ❖ Roiger stated that he has not yet received Health Insurance figures from the County yet, and it will be discussed at a later meeting.
- ❖ The district's new hire, Douglas Goodrich, shared that his tentative start date with the district will be December 16th, pending his end date with his current job at RCRCA. Goodrich will meet with his current board of supervisors on December 4th to discuss his transition. The possibility of entering into a contract for Goodrich's services with RCRCA was also discussed.

NEW BUSINESS

- ❖ Staff and supervisors discussed purchasing a new computer for Goodrich. Staff will research computer options and report back to the board at the next board meeting.
- ❖ Grausam informed the board that Redwood SWCD is discontinuing their tree sales and planting. A landowner from Redwood County was

in contact with Grausam and is interested in purchasing trees from Brown SWCD and having them planted. Grausam was instructed to break down district costs on tree planting and to figure a possible tree planting fee for out of county plantings, which will be discussed at the next board meeting.

- ❖ Staff and supervisors discussed the MASWCD Annual State Convention which will be held December 1st – 3rd in Bloomington.
- ❖ Staff and supervisors set the date for the Annual Strategic Planning Meeting for January 14th with January 21st as a backup.

❖ **DECEMBER MEETINGS**

The December Regular Board Meeting was rescheduled for Thursday, December 19th at 7PM.

A motion was made by Roiger and seconded by Stadick to approve the following meetings:

- December 1st-3rd – MASWCD Annual Convention
- December 7th – RCRCA/Area II Annual Meeting
- December 9th – DNR Prairie Plan Meeting (Rathman)
- December 13th – GBERBA Joint Committees Meeting (Windschitl)
- December 17th – SCTSA Meeting (Stadick)
- December 19th – Regular Board Meeting

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried

Meeting adjourned – 9:04PM

Secretary: _____ **Date:** _____