

**Minutes of the June 11th , 2014
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 6:04 PM by Chair Vogel.

Present:

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – Program Manager
7. Joy Bruns – Interim Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist

Absent:

None

AGENDA

- ❖ Motion was made by Windschitl and seconded by Rathman to adopt the agenda with the addition of RIM and Prairie Plant .
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

MINUTES

- ❖ Motion was made by Rathman and seconded by Windschitl to approve the May 21st Board Meeting Minutes with a minor correction.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

TREASURER'S REPORT

- ❖ Motion was made by Windschitl and seconded by Stadick to approve the May Treasurer's Reports as provided.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried.

BILLS

- ❖ Motion was made by Windschitl and seconded by Stadick to approve payment of the bills as provided in addition to a check to replenish for Petty Cash.
 - ❖ Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
 - Opposed: None Motion Carried.

WATER PERMITS

- ❖ There have been 1 appropriation permit - transfer of owner name.

STATE COST SHARE

- ❖ none

MONTHLY NARRATIVE (Goodrich)

- ❖ Copies of the monthly narrative were reviewed and are on file.

NRCS REPORT (Hahn)

- ❖ Copies of the NRCS report were reviewed and are on file.

MEETING REPORTS

- ❖ Wednesday, May 29th - Rathman reported on the Red Rock Prairie Plant ID Meeting.
- ❖ Thursday, June 5th - Vogel reported on the RCRCA Meeting in Redwood Falls.
- ❖ Friday, June 6th - Windschitl and Roiger reported on the Personnel Committee and Goodrich's outcome for job interviews for Administrative Assistant.

UNFINISHED BUSINESS

- ❖ MASWCD Leadership Program – Several members of the board recommended this program for Goodrich, the fee is \$2300. There are some scholarships available to help offset the fee. Goodrich will look into it. A motion was made by Roiger, seconded by Rathman to approve Goodrich to register for the MASWCD Leadership Program.
 - ❖ Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
 - Opposed: None Motion Carried.

NEW BUSINESS

- ❖ ***Administrative Assistant*** - A motion was made by Roiger and seconded by Rathman to approve the recommendation to offer the position to the Applicant #1 at Grade 8, Step 3, a 32 hour week with .8 benefits, with start date of July 7th.
 - ❖ Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
 - Opposed: None Motion Carried.
- ❖
- ❖ ***RIM Applications Update*** – Goodrich stated that he had talked about the RIM Program on the radio today and had three persons stop in

and/or call about signing up for the program. The deadline is June 30th and the board needs to approve the applications before they are submitted. Goodrich would like schedule a special meeting for that purpose on June 26th at 1pm.

- ❖ **Program Manager 6th Month Review** - A motion was made by Roiger and seconded by Stadick to approve the Personnel Committee meet ½ hour before the next meeting to perform a 6th Month Review for the Program Manager.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

- ❖ **County Budget – 2015** – Goodrich is working on the budget for 2015.

- ❖ **Cottonwood River Terrain Analysis Grant Option w/TSA 5** – Goodrich would like to join forces with TSA 5 and/or TSA 6 to get the entire area in the county analyzed.

- ❖ **DNR/Brown SWCD JPO for WIA Program Promotion** – Goodrich distributed information on the program.

- ❖ **SWCD Supervisor Filing – May 22, 2014 to June 3 2014** – Both Roiger and Stadick's have filed for another term.

❖

- ❖ **Mud Flaps for District Vehicle** – Goodrich reported that the mud flaps had been installed for a price of \$143.85.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

- ❖ Approve DNR/Brown SWCD Contract for Well and Water Table Reading. A motion was made by Stadick, seconded by Rathman to approve the contract and authorize Chair Vogel to sign the contract.

- ❖ **UPCOMING MEETINGS**

A motion was made by Roiger and seconded by Stadick to approve the following meetings:

- Tuesday, June 17th – Prairie Plant ID in Lake Benton (Rathman)
- Wednesday, June 18th – MASWCD Area VI in Hutchinson (all)
- Thursday, June 19th – MN River Congress in New Ulm (Roiger)
- Tuesday, June 24th – South Central TSA Board Meeting (Stadick)
- Wednesday, June 25th – GBERBA Tech Meeting (Goodrich)
- Thursday, June 26th – Brown SWCD Special Meeting – RIM
- Thursday, July 3rd – RCRC Board Meeting – Marshall (Vogel)
- Friday, July 11th – GBERBA Policy/Tech Meeting (Clem)
- Tuesday, July 15th – MN River Prairie Plan Team (Rathman)
- Wednesday, July 16th – Personnel Committee (Roiger, Windschitl, Goodrich)
- Wednesday, July 16th Brown SWCD – Regular Meeting

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None Motion Carried

Meeting adjourned – 9:13 PM

Secretary: _____ **Date:** _____