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Brown County CREP**

**BROWN SOIL AND WATER  
CONSERVATION DISTRICT**

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**Minutes of the July 16th, 2014  
Regular Brown SWCD Board Meeting,  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 6:00 PM by Chair Vogel.**

**Present:**

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – Program Manager
7. Melanie Krueger – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist

**Absent:**

None

**AGENDA**

- ❖ Motion was made by Windschitl and seconded by Roiger to adopt the agenda with the addition of Targeted Watershed Demonstration Program, MASWCD 'Strengthen Your SWCD' Forum, and Call For MASWCD Convention Ideas under New Business.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

**MINUTES**

- ❖ Motion was made by Windschitl and seconded by Rathman to approve the June 11<sup>th</sup> Board Meeting Minutes and the June 26<sup>th</sup> Special Board Meeting Minutes as presented.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

**TREASURER'S REPORT**

- ❖ Motion was made by Roiger and seconded by Stadick to approve the June Treasurer's Report as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

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## **BILLS**

- ❖ Motion was made by Windschitl and seconded by Roiger to approve payment of the bills as provided.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None Motion Carried.

## **WATER PERMITS**

- ❖ There has been 1 amended irrigation permit, 1 public water works permit and 2 new irrigation permits since the last meeting.

## **STATE COST SHARE**

- ❖ A motion was made by Stadick and seconded by Rathman to approve the following RCRCA projects:
  - Norman Krienke Contract for Alternative Tile Intake – 1 Intake with cost estimate of \$400.00 with cost share not to exceed 75% or \$300.00.

## **MONTHLY NARRATIVE (Goodrich)**

- ❖ Copies of the monthly narrative were reviewed and are on file.

## **NRCS REPORT (Hahn)**

- ❖ Copies of the NRCS report were reviewed and are on file.

## **MEETING REPORTS**

- ❖ Rathman reported on the Prairie Plant ID Meeting that was held on June 17<sup>th</sup> in Lake Benton and the MN River Prairie Plan Meeting that was held July 15<sup>th</sup>.
- ❖ Vogel, Stadick, Roiger and Goodrich reported on the MASWCD Area VI Meeting that was held on June 18<sup>th</sup> in Hutchinson.
- ❖ Roiger reported on the MN River Congress Meeting that was held on June 19<sup>th</sup> in New Ulm.
- ❖ Stadick reported on the South Central TSA 5 Board Meeting that was held on June 24<sup>th</sup> in Mankato.
- ❖ Goodrich reported that he did not attend the GBERBA Tech Meeting that was held on June 25<sup>th</sup>.
- ❖ Vogel reported on the RCRCA Board Meeting that was held on July 3<sup>rd</sup> in Marshall.
- ❖ Windschitl reported that he did not attend the GBERBA Policy/Tech Meeting that was held on July 11<sup>th</sup>.
- ❖ Goodrich reported on the BWSR Manager's Meeting that was held on July 15<sup>th</sup> in New Ulm.

## **UNFINISHED BUSINESS**

- ❖ Cottonwood River Terrain Analysis Grant Option w/TSA 5 – Goodrich reported that in speaking with the Highway Department Engineer there was no interest at this time in contributing to the 10% required. (estimated \$2,000.00 to complete the study in the Brown county

portion of the Cottonwood River Terrain). Suggestion would be to bring it to the County Board.

## **NEW BUSINESS**

- ❖ Commissioner, Dennis Potter, was not present at the meeting. Vogel did advise that he did attend the Area 2/RCRCA meeting on July 3<sup>rd</sup>.
- ❖ Goodrich stated that a refund of \$119.00 was received on June 30<sup>th</sup> from MCIT for the 2013 Work Comp payroll audit done.
- ❖ Goodrich reviewed the information on the Environmental Working Group GIS contract signed.
- ❖ Goodrich stated that the Redwood SWCD had asked for volunteers to fill in two time slots for the MASWCD booth at Farmfest on Tuesday August 5<sup>th</sup> and Wednesday August 6<sup>th</sup>. Goodrich volunteered to be a partner with the Renville SWCD for the 2pm-5pm slot on Tuesday and asked if anyone was interested to partner up with him for the 2pm-5pm slot on Wednesday. Windschitl volunteered to partner up with Goodrich for that time.
- ❖ Tree Program was discussed. It was decided that more information will be obtained by Staff and that a decision on whether to continue the program or not will be made at next month's meeting.
- ❖ A motion was made by Rathman and seconded by Roiger to approve a resolution which will remove Grausam from the First Security Bank account authority and add Krueger.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.
- ❖ A motion was made by Windschitl and seconded by Stadick to approve a resolution which will remove Grausam from the SouthPoint account authority and add Krueger.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.
- ❖ Options for the Aquatic Invasive Species Program were discussed. Goodrich mentioned that a part-time Tech would be needed if the district takes on this program. A motion was made by Rathman and seconded by Stadick to advise the county we are interested in managing this program.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.
- ❖ The County Budget materials for 2015 were reviewed and discussed.
- ❖ Goodrich advised that he is still waiting for the official notice from the State on the 9 RIM applications sent in.
- ❖ Staff and Supervisors discussed the Outstanding Conservationist award for 2014. A motion was made by Stadick and seconded by Rathman to nominate Mark Marti was Brown SWCD's 2014 recipient.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

Hahn left meeting at 9:00 pm

- ❖ MASWCD convention session help topics were discussed.
- ❖ MASWCD 'Strengthen your SWCD' program is being held September 10-11 in Baxter, MN. Goodrich inquired if any Staff or Supervisors should attend. It was decided that no one would attend.
- ❖ Goodrich advised that the deadline for the Targeted Watershed Demonstration Program grant is the end of August and the Board agreed they would like him to pursue the grant.
- ❖ Personnel Committee gave recommendation on the Program Manager's 6<sup>th</sup> month review. A motion was made by Windschitl and seconded by Rathman to approve a wage increase to a Grade 14, Step 8 and change the job title to District Manager.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried.

❖ **UPCOMING MEETINGS**

A motion was made by Windschitl and seconded by Stadick to approve the following meetings:

- Friday, July 25<sup>th</sup> – GBERBA Tech Meeting (Goodrich)
- Tuesday, July 29<sup>th</sup> – Local Workgroup Meeting (Goodrich, Roiger, Krueger)
- Monday, August 4<sup>th</sup> – Cover Crop Meeting, Worthington (Goodrich)
- Tuesday, August 5<sup>th</sup> – Farmfest Booth (Goodrich)
- Wednesday, August 6<sup>th</sup> – Farmfest Booth (Goodrich, Windschitl)
- Thursday, August 7<sup>th</sup> – RCRCA Meeting in Redwood (Vogel)
- Wednesday, August 13<sup>th</sup> – Thursday, August 14<sup>th</sup> – MASWCD Leadership Meeting in Moorhead (Goodrich)
- Tuesday, August 19<sup>th</sup> – Prairie Wetlands Workshop in Fergus Falls (Rathman)
- Wednesday, August 20<sup>th</sup> – Brown SWCD Regular Meeting
- Thursday, August 21<sup>st</sup> – Brown County Budget Meeting (Goodrich, Stadick)

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None Motion Carried

**Meeting adjourned – 9:48 PM**

Secretary:  Date: 8-20-14