

# *Brown SWCD Office Narrative*

## *March 12, 2015 – April 8, 2015*

- 3/12: Krueger submitted Brown SWCD's 2014 year-end financial statements to BWSR
- 3/12: Goodrich had webinar training with DNR on WIA renewals and sign ups
- 3/16: Goodrich met with Ron Olson to discuss CREP conservation plan practice options
- 3/16: Goodrich completed well and water table readings for March
- 3/19: Krueger attended a BWSR Grant Administrative Training session that was held in Windom
- 3/20: Goodrich met with Dave Haala for a WIA contract renewal
- 3/20: Krueger prepared and mailed out Poster Contest materials to 10 Brown County schools
- 3/23: Goodrich met with landowner for agreement paperwork for RIM Wetland
- 3/23: Krueger prepared and mailed the NACD Soil & Water Stewardship Week materials to 41 churches in Brown County
- 3/23: Goodrich met with Edwin Windschitl to renew his WIA contract
- 3/24: Goodrich attended the GBERBA Technical meeting
- 3/24: Krueger met with Perry Thompson for WIA contract renewal
- 3/25: Brown SWCD hosted the Area VI spring meeting at Carl's Corner in Essig. All Supervisors and Staff were in attendance and Jennifer Hahn, NRCS District Conservationist, was one of the speakers and her presentation was on soil quality
- 3/26: Goodrich – radio spot on KNUJ
- 3/26: Krueger completed MCIT compliance reports for Risk Assessment and EDP coverage
- 3/30: Krueger prepared and mailed the Annual Rain Gauge Reports to all rain gauge readers
- 3/31: Goodrich met with John Baier for a WIA contract renewal
- 4/1: Personnel committee and staff met to outline the details of the hiring process for the AIS Coordinator/District Technician
- 4/1: Goodrich completed well and water table readings for April
- 4/6: Krueger posted the AIS Coordinator/District Technician job description with several online sources, newspapers, colleges and the district website
- 4/7: Goodrich and Tom Peterson met with Ernie Vogel on site for a possible grass waterway cost share project and filled out an application
- 4/7: Krueger contacted 56 tree order customers to notify them of pick up dates available

### **Tree Orders Received**

Kurt Bast  
Melanie Krueger  
Rich & Lisa Hoffmann  
Ken Dittbenner

### **Cost Share Applications**

Ernie Vogel – Grass Waterway  
Steve Gode – Waterway Repair