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Brown County CREP**

**BROWN SOIL AND WATER
CONSERVATION DISTRICT**

300 - 2nd Ave. S.W.
Sleepy Eye, Minnesota 56085
Telephone 507-794-2553
Fax 507-794-5553
E-mail: brwnswcd@prairie.lakes.com

**Minutes of the September 18th, 2015
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 1:58 PM by Chair Vogel.

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Cody Dale – AIS Coordinator/District Technician
9. Dean Simonsen – Brown County Commissioner Liaison (entered at 2:16pm)

ABSENT

None

AGENDA

- ◆ Motion was made by Stadick and seconded by Windschitl to adopt the agenda with the addition of Soil Health Field Day (item H) under Meeting Reports.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

CONSENT AGENDA

- ◆ Motion was made by Windschitl and seconded by Rathman to approve the Consent Agenda items as presented which included the August 20, 2015 Board Meeting minutes, the August 2015 Treasurer's Report, the Bills Report dated August 13, 2015 to September 9, 2015 and the district staff's Monthly Narrative report dated August 13, 2015 to September 9, 2015.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

WATER PERMITS/WCA REPORTS

- ◆ Goodrich advised that since the last meeting he has not received any well report notices. He has attended a TEP Panel meeting for the NUHS Rec complex site

"Leave a Legacy"

and there is another one upcoming as well. He has received copies of DNR water permits relating to a general construction permit for the Sleepy Eye bike trail and one irrigation amendment water permit.

STATE COST SHARE

- ◆ A motion was made by Roiger and seconded by Stadick to approve the following RCRCA Cost Share Contracts:
 - ◇ City of Springfield for a Streambank Protection in Burnstown 19. Cost estimate is \$26,000.00 with cost share not to exceed 75% or \$19,500.00.
 - ◇ Greg Fuchs for 7 Alternative Tile Intakes in Prairieville 9. Cost estimate is \$2,800.00 with cost share not to exceed 75% or \$2,100.00.
- Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

NRCS REPORT

- ◆ The group reviewed the NRCS written board report provided by Hahn and the report is on file.

PF/FARM BILL TECH REPORT

- ◆ The group reviewed the PF/Farm Bill Tech written board report provided by Van Thuyne and the report is on file.

MEETING REPORTS

- ◆ Dale gave a report to the group on the NRCS Conservation Planner Training he attended in Redwood from August 18-21 and advised that he received a passing score of 97 on the test required.

Simonsen entered at 2:16pm

- ◆ Goodrich and Stadick reported on the outcome of the Brown County Budget Request meeting attended on August 25 where they presented the SWCD 2016 allocation request to the Commissioners and Simonsen also contributed comments on the overall county budget meetings. Goodrich advised that the Commissioners approved the same allocation as last year of \$82,400.
- ◆ Dale reported on the GBERBA Technical meeting attended August 26.
- ◆ Vogel reported details from the RCRCA Board meeting attended in Marshall on September 10 and advised of meeting date changes: October 1 at 8:30am in Marshall is the next Board meeting, November 14 at 8:30am in Tracy is the board meeting prior to the Legislative gathering event, and the December board meeting is scheduled for December 10 in Redwood.
- ◆ Rathman and Dale reported details from the Red Rock Prairie Plan meeting they attended on September 10 and advised that most projects for funding are planned to be in Brown County along the Little Cottonwood River.
- ◆ Windschitl reported on the GBERBA Policy meeting attended September 11.
- ◆ Krueger and Dale reported details on the MASWCD hosted SWCD Governance Training they attended in St. Cloud from September 16-17.

- ◆ Goodrich and Windschitl reported information on the county Soil Health Field Day Tour meeting they attended on September 17.

UNFINISHED BUSINESS

- ◆ None

NEW BUSINESS

- ◆ **Commissioner Comments:** Commissioner Simonsen gave an update to the group on current events: 1) the informational meetings are now done for the sales tax option for road funding and a decision is to be made yet, 2) the budget meetings are done and there is an overall proposed increase levy of 4.5%, 3) the healthcare costs had an overall increase of 16-18%, and 4) the ditch meetings for redeterminations with landowners have been going well and 3 are now complete.
- ◆ **MCIT 2016 Estimated Contribution Notice:** Krueger informed the group of the 2016 estimated contribution notice received from MCIT. The estimated cost of for Property/Casualty coverage is \$2,704 and Workers Compensation is \$1,591 for a total of \$3,629 for 2016 which is an increase of \$666.
- ◆ **2014 Flood Disaster Recovery Assistance Program Cost Share Policies:** Goodrich reviewed the proposed policy with the group and explained this is a policy for Phase 2 of Flood Relief funds. A motion was made by Rathman and seconded by Stadick to accept the 2014 Flood Disaster Recovery Assistance Program Cost Share Policies document as presented for policy.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ **BWSR FY2016 2014 Minnesota Flood Relief – Phase 2 Grant Agreement:** A motion was made by Roiger and seconded by Windschitl to authorize Chairman, Jack Vogel, to sign the 2014 Minnesota Flood Relief – Phase 2 Grant Agreement from BWSR for \$52,343 in grant funds.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ **Buffer Implementation & MAWQCP Implementation Funds Request:** A discussion was held by the group on the Buffer and MAWQCP fund requests. Goodrich explained the two types of grant funding we are eligible to receive and that for the buffer implementation funds we need to check off the implementation activities we intend to use the funds for.
 - ◇ A motion was made by Roiger and seconded by Windschitl to check off all implementation activity items for the Buffer Implementation funds and to accept and authorize Vogel to sign both requests for funding which is \$30,000.00 Buffer Implementation Grant and \$6,000.00 MAWQCP Implementation Grant.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
 - ◇ A motion was made by Windschitl and seconded by Stadick to authorize Goodrich to execute these grant agreements upon receipt from BWSR.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

- ◆ **SWCD & PF Agreement and MOU:** The group reviewed the Agreement and the Memorandum of Understanding (MOU) documents provided to us by Dusty through Pheasants Forever for the PF/Farm Bill Technician position he holds for Brown/Watonwan counties. A motion was made by Windschitl and seconded by Rathman to sign both the Agreement and the MOU with Pheasants Forever.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

- ◆ **Upcoming Meetings/Events:** A motion was made by Roiger and seconded by Stadick to approve the following upcoming meetings/events:

- ◇ Wednesday, September 23 – GBERBA Technical Meeting (Dale)
- ◇ Thursday, October 1 – RCRCA Board Meeting, 8:30am, Marshall (Vogel)
- ◇ Thursday, October 15 – Brown SWCD Regular Board Meeting, 2:00 PM
- ◇ Red Rock Prairie Plan Meeting, October, Final Date TBD, (Rathman)

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

Meeting Adjourned – 4:47 PM

Secretary: Clem Windschitl Date: 10-15-15