



**Farm the Best...
Buffer the Rest.
Brown County CREP**

**BROWN SOIL AND WATER
CONSERVATION DISTRICT**

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**Minutes of the October 15th, 2015
Regular Brown SWCD Board Meeting,
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 2:00 PM by Chair Vogel.

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer (entered at 2:10pm)
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Cody Dale – AIS Coordinator/District Technician
9. Jennifer Hahn – NRCS District Conservationist (exited at 3:40pm)
10. Dustin Van Thuyne – PF/Farm Bill Wildlife Biologist

ABSENT

None

AGENDA

- ◆ Motion was made by Windschitl and seconded by Roiger to approve the agenda with the addition of Freshwater Society Lecture on Wednesday, November 4 in Mankato as an upcoming meeting/event item J.
Affirmative: Vogel, Rathman, Windschitl, Roiger
Opposed: None; Motion Carried

CONSENT AGENDA

Stadick entered at 2:10pm

- ◆ Motion was made by Rathman and seconded by Windschitl to approve the Consent Agenda items as presented which included the September 18, 2015 Board Meeting minutes, the September 2015 Treasurer's Report, the Bills Report dated September 10, 2015 to October 7, 2015 and the district staff's Monthly Narrative report dated September 10, 2015 to October 7, 2015.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

"Leave a Legacy"

WATER PERMITS/WCA REPORTS

- ◆ Goodrich advised that since the last meeting he has not received any well report notices. He has attended a TEP Panel meeting for the Hwy 14/15 wetland delineation evaluation group. He has received copies of DNR water permits relating to a general construction permit for the Springfield Rip Rap project and an appropriation permit for a well for the irrigation of crop.

COST SHARE

- ◆ A motion was made by Roiger and seconded by Stadick to approve Contract# EM2-FY16-01 with Fischer Farms for a set of Terraces in Linden 22. Cost estimate is \$120,000.00 with cost share not to exceed 75% with Brown SWCD portion of cost share approved up to \$44,700.00 (other funds are being provided for the project to meet 75% cost share). FY16 2014 MN Flood Relief-Phase 2 funds will be encumbered for this project.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Windschitl and seconded by Stadick to approve Contract# EM1-FY15-01 with Ray Seifert for 3 WASC0B in Milford 33. Cost estimate is \$9,515.00 with cost share not to exceed 75% or \$7,068.75. FY15 2014 MN Flood Relief funds will be encumbered for this project.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Rathman and seconded by Windschitl to approve Contract# FY16-01 with Pete Windschitl for a Terrace in Mulligan 22. Cost estimate is \$7,095.00 with cost share not to exceed 75% or \$5,321.25. FY16 State Cost Share funds will be encumbered for this project.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Roiger and seconded by Stadick to approve a GBERBA Cost Share contract with Keith Brekken for 2 WASC0B in Lake Hanska 32. Cost estimate is \$9,020.00 with cost share percentage to be set by the GBERBA Technical meeting on October 21, 2015.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

NRCS REPORT

- ◆ Hahn reviewed the NRCS board report with the group and discussed details of the soil health field day that was held on September 17. The report is on file.

PF/FARM BILL TECH REPORT

- ◆ Van Thuyne reviewed the PF/Farm Bill Tech board report he provided to the group and the report is on file.

MEETING REPORTS

- ◆ Cody Dale reported on the GBERBA Technical meeting attended September 23.
- ◆ Vogel nor his backup, Roiger, were able to attend the RCRCA Board meeting on October 1.

UNFINISHED BUSINESS

- ◆ None

NEW BUSINESS

- ◆ **Commissioner Comments:** Commissioner Simonsen was not present at this month's meeting.
- ◆ **NACD 2016 Membership Dues:** The group reviewed the request from NACD for 2016 Membership Dues. Discussion was held by the group on suggested reasons to continue paying in dues at the same amount as past years and reasons to not continue paying in dues and at what amount. A motion was made to pay \$300 but then removed. After more discussion, it was decided to table the decision to the November Board meeting. Staff is to work on drafting a letter to NACD about the Board's concerns with paying dues and also work with Area VI president to discuss this at the Area VI meeting in November.
- ◆ **Set Date for a Special Planning Meeting about District Capacity Funds:** Goodrich reminded the group that it was decided last month to have a special meeting in November or December for the group to discuss and plan on how to budget and best use the additional District Capacity funds of \$100,000 we are slated to receive in early 2016. December 3 was decided as first choice and December 4 as second choice. A decision for final date will be made at next month's meeting after Krueger is able to check date availability.

Hahn exited at 3:40pm

- ◆ **Outstanding Conservationist Banquet:** Discussion was held on details for the outstanding conservationist banquet. Staff is to move forward with planning the event. Date is tentatively set for December 3 with December 4 as second option.
- ◆ **MASWCD Annual State Convention:** A discussion was held by the group on who would be attending the state convention in December. Staff will get in touch with Area VI to find out if they are needed to help at the convention this year since Area VI is hosting. Registrations will get sent in by the deadline.
 - ◇ A motion was made by Windschitl and seconded by Rathman to spend up to \$50.00 on items to donate to the auction at the MASWCD convention.
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried
- ◆ **Vote on 2015 MASWCD Resolutions:** Each supervisor gave their vote for the 2015 MASWCD Resolutions. Votes were tallied and written upon one ballot sheet and will be submitted to MASWCD by November 1st.
- ◆ **Upcoming Meetings/Events:** A motion was made by Roiger and seconded by Stadick to approve the following upcoming meetings/events:
 - ◇ Wednesday, October 21 – GBERBA Technical Meeting (Cody)
 - ◇ Wednesday, October 21 – Red Rock Prairie Plan Meeting (Gary)
 - ◇ October 27-29 – BWSR Academy – Office Closed
 - ◇ Thursday, November 12 – MN River Congress (Greg, Ralph)
 - ◇ Friday, November 13 – GBERBA Policy/Technical Meeting (Cody, Clem)
 - ◇ Saturday, November 14 – RCRCA Board Meeting, 8:30am, Tracy (Jack)

- ◇ Saturday, November 14 – RCRCA/Area II Legislative Gathering, 9:30am, Tracy (Jack, Greg, Ralph, Gary)
- ◇ Tuesday, November 17 – MASWCD Area VI Meeting, New Ulm (Ralph, Greg, Gary, Clem, Jack, Melanie, Doug, Cody)
- ◇ Wednesday, November 18 – Brown SWCD Regular Board Meeting, 8:30am
- ◇ Wednesday, November 4 – Freshwater Society Lecture, Mankato (Greg, Ralph)
- ◇ Wednesday, November 11 – Veterans Day Holiday, Office Closed
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger
Opposed: None; Motion Carried

Meeting Adjourned – 4:35 PM

Secretary:  Date: 11-18-15