



**Farm the Best...  
Buffer the Rest.  
Brown County CREP**

**BROWN SOIL AND WATER  
CONSERVATION DISTRICT**

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**Minutes of the December 2<sup>nd</sup>, 2015  
Special Brown SWCD Board Meeting,  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 2:05 PM by Chair Vogel.**

**PRESENT**

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Cody Dale – AIS Coordinator/District Technician
9. Dustin Van Thuyne – PF/Farm Bill Wildlife Biologist
10. Mark Hiles – BWSR Board Conservationist

**ABSENT**

None

**AGENDA**

- ◆ Motion was made by Stadick and seconded by Windschitl to approve the agenda as presented.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None; Motion Carried

**RESCHEDULE DECEMBER BOARD MEETING**

- ◆ Vogel explained he has a conflict and won't be able to attend the December 16 Regular Board Meeting and asked if anyone wanted to reschedule or if the meeting should continue without him present. Discussion was held by the group and it was agreed to hold the regular board meeting on December 16 at 8:30am as planned.

**COST SHARE**

- ◆ A motion was made by Roiger and seconded by Stadick to approve Contract# EM1-FY15-03 with Jim Losleben for a Streambank and Shoreland Protection repair project in North Home 20. Cost estimate is \$20,000.00 with cost share not

***“Leave a Legacy”***

to exceed 75% or \$15,000.00. FY15 2014 MN Flood Relief funds will be encumbered for this project.

Affirmative: Vogel, Rathman, Windschitl, Roiger

Opposed: None; Motion Carried

**CAPACITY FUNDING DISCUSSION AND BUDGET APPROVAL**

- ◆ Goodrich gave an introductory explanation to the group about the topics of discussion to be covered for the capacity funding and budget portion of the meeting. The group then proceeded with discussions on: 1) SWOT (Strengths, Weaknesses, Opportunities, Threats) and analysis of the items listed for each of these categories, 2) Visioning Questions considering where we are now as a District and where we want to be in 5-10 years, 3) Capacity Fund Budget proposal was presented and explained in detail by Goodrich. Discussion was held and the group agreed to the proposed budget plan and advised Goodrich to move forward with the Work Plan entry and requesting approval from BWSR Board Conservationist. The approved work plan and grant agreement will be presented to the board at the December regular board meeting for final approval; and 4) Goodrich summarized the outcomes of the discussions held and will plan accordingly for the Annual Meeting in January.

**Meeting Adjourned – 5:02 PM**

Secretary: Clem Windschitl Date: 12-15-15