

# *Brown SWCD Office Narrative*

## *December 10, 2015 – January 6, 2016*

12/10: Doug and Cody attended a Middle MN WRAPS meeting in Comfrey

12/15: Doug and Cody presented the 2016 AIS Work Plan and Budget to the Brown County Commissioners and they approved as presented

12/16: Cody attended the GBERBA Technical Meeting in Mankato; Doug, Cody, Dusty, and Jeff Zajac with DNR met to discuss a PF Habitat project

12/17: Doug and Ralph attended the South Central TSA Board Meeting in Mankato; Cody and Dusty met in the NRCS office to plan out PF Habitat projects discussed yesterday

12/18: Doug attended a meeting at the NRCS with Jennifer Hahn and landowner, Al Merkel, to discuss his RIM WRP project

12/21: Brown SWCD hosted its annual Outstanding Conservationist Banquet at The Railway honoring this year's recipients, Arland and Chery Roiger

12/23: Cody – radio spot on KNUJ

01/04: Brown SWCD's annual Conservation Update newsletter was distributed today

1/5: Doug attended a meeting at Brown County Courthouse with the Drainage Committee to discuss the Buffer Legislation; Cody attended a Watonwan Watershed PMZ interview conducted by Dustin Anderson (GBERBA Watonwan Watershed Technician) with Paul Hoffmann

1/6: Cody met with a tree customer to plan out a grove planting for an order and out of county planting

Melanie has been working on end of year payments and reporting, financial planning and preparation reports for 2016, other general office administration and RIM ownership file completions with BWSR and assisting with the RIM Wetlands application processing.

Cody has been working on AIS, buffer law, general technical and mapping of potential projects, and assisting tree customers.

Doug has been working on WRAPS billing, Capacity Funding preparations, eLINK reporting, Annual Meeting preparations and overall district management.

***2016 Tree Orders:*** 10 orders received as of 1/7/16. 1 out of county planting is booked.