



# Brown Soil and Water Conservation District



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## Minutes of the January 27, 2016 Brown SWCD Annual Planning Meeting, Best Western Plus, New Ulm, MN

Meeting was called to order at 9:00 AM by Chair Vogel.

### PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Ralph Stadick – Treasurer
5. Greg Roiger – PRI
6. Doug Goodrich – District Manager
7. Melanie Krueger – Administrative Assistant
8. Jennifer Hahn – NRCS District Conservationist

### ABSENT

None

### AGENDA

- ◆ Motion was made by Stadick and seconded by Rathman to approve the agenda as is.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

### ELECTIONS

Chair Vogel turned meeting over to Goodrich. Goodrich requested nominations for the position of Chairman.

- ◆ Motion was made by Roiger and seconded by Windschitl to nominate Vogel for board Chair position.

Affirmative: Rathman, Windschitl, Stadick, Roiger

Abstain: Vogel; Opposed: None; Motion Carried

Goodrich turned meeting over to Chair Vogel.

- ◆ Motion was made by Roiger and seconded by Windschitl to leave remaining four board positions as is which are: Vice-Chair – Rathman, Secretary – Windschitl, Treasurer – Stadick, and PRI – Roiger.

Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger

Opposed: None; Motion Carried

## **BUDGET STATUS**

- ◆ **Most Recent Treasurer's Report:** The group reviewed and discussed the most recent Treasurer's Report which was from December 2015.
- ◆ **2015 Budget vs Actual:** Goodrich reviewed in detail the 2015 Budget vs Actual report.
- ◆ **2016 Proposed Budget:** The 2016 Proposed Budget was reviewed in detail by Goodrich with the group. A motion was made by Rathman and seconded by Stadick to approve the 2016 proposed budget as presented.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None; Motion Carried

## **DISCUSSION TOPICS**

- ◆ **Set Board Meeting Day and Time:** Motion was made by Roiger and seconded by Rathman to set the 2016 regular board meeting day and time for the 4<sup>th</sup> Tuesday of each month at 8:30am.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None; Motion Carried
- ◆ **2016 Elections:** Discussed Supervisor's terms and which nominating districts are up for election this year as their terms expire December 31, 2016.
- ◆ **Current Status of Easements & Projects:**
  - ◇ *RIM/CREP Easements:* Goodrich reviewed the handout detailing the current status of RIM/CREP easements currently processing in the district.
  - ◇ *Walk-In Access Program:* Goodrich reviewed the handout detailing the current status of all WIA program contracts.
  - ◇ *Cost Share Projects:* Goodrich reviewed the handout detailing the current status of all cost share projects with the district, which include State Cost-Share, Flood Relief, GBERBA, and RCRCA funded projects. All projects are planned for 2016 Spring/Summer Completion.
  - ◇ *Prairie Plan Projects:* Goodrich reviewed the handout detailing the current status of Prairie Plan tree removal projects.
- ◆ **Organizations/Associations Review:** The group reviewed the list of organizations/associations the District is involved with, the amount of dues paid to them, if any, and discussion was held as to whether any changes were necessary.

## **COMMITTEE ASSIGNMENTS**

- ◆ The group reviewed the 2015 Committee Assignments handout and discussion was held as to whether any changes were needed or if any additional committees needed to be added. Motion was made by Roiger and seconded by Stadick to leave the Committee Assignments as is – which are as follows:
  - Finance – Stadick (Chair); Vogel (Alternate)
  - Legislative – Stadick (Chair); Roiger (Alternate)
  - Planning – Vogel (Chair); Windschitl (Alternate)
  - Personnel – Roiger (Chair); Windschitl (Alternate)
  - Building Management – Roiger (Chair); Rathman (Alternate)
  - RIM Programs – Rathman (Chair); Windschitl (Alternate)
  - Area II – Vogel (Chair); Roiger (Alternate)
  - RCRCA – Vogel (Chair); Roiger (Alternate)

GBERBA – Windschitl (Chair); Rathman (Alternate)  
South Central Technical Service Area – Stadick (Chair); Rathman (Alternate)  
Bridging Brown County – Rathman (Chair); Windschitl (Alternate)  
DNR Prairie Plan – Rathman (Chair); Stadick (Alternate)  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None; Motion Carried

### **2015 ACCOMPLISHMENTS**

- ◆ The group reviewed and discussed the 2015 Brown SWCD Accomplishments report prepared by staff. Motion was made by Windschitl and seconded by Rathman to approve the 2015 Accomplishments annual report as presented and post on the district's website per BWSR requirements.  
Affirmative: Vogel, Rathman, Windschitl, Stadick, Roiger  
Opposed: None; Motion Carried

### **SET 2016 COST SHARE PRIORITIES**

- ◆ Discussion was held on the list of state cost share priority practices that was approved and set in January 2015 by the board. After much discussion, it was agreed to change the list to a list of accepted practices which will be incorporated into the Annual Plan document pages 11-12, which is the section of the District's Annual Plan regarding the Erosion Control and Water Management State Cost-Share Program. The accepted practices will not be prioritized by practice type, but rather by high priority areas as set within this section of the Annual Plan. The annual plan will be revised and presented for approval at the February board meeting.

### **ANNUAL PLAN REVIEW**

- ◆ The Annual Plan document was reviewed in detail, changes were noted as discussed, and the changes will be made to the document. A revised Annual Plan document will be presented for review and final approval at the February board meeting.

**Meeting Adjourned – 2:52 PM**

Secretary:  Date: 2-24-16