

## *Brown SWCD Monthly Staff Narrative*

### *April 14, 2016 – May 11, 2016*

- 4/15: Personnel Committee conducted interviews for the District Technician position
- 4/18: Goodrich attended the Red Rock Prairie Plan meeting in Windom
- 4/22: Goodrich assisted NRCS Technician, Tom Peterson, with staking a terrace project; Goodrich completed payment voucher request to RCRCA for intakes completed by Portner
- 4/22: Heather Hansen accepted the District Technician position with Brown SWCD
- 4/24-5/1: Soil & Water Stewardship week observed. Krueger posted about stewardship week on the Brown SWCD website and Facebook pages. This year's theme was "We All Need Trees".
- 4/25: Goodrich processed a seeding request through the USFWS Monarch Fund for the conservation practice on the Huiras RIM Wetland easement; Krueger distributed a news release to all county newspapers about the upcoming Supervisor elections
- 4/26: Goodrich attended teleconference on the Conservation Corps Apprentice program for this summer; Krueger completed the MCIT 2017 Payroll Estimate report
- 4/27: Goodrich – radio spot on KNUJ
- 4/29: Goodrich finalized the applications and information for both RIM Flood easements
- 5/4: Staff received the executed WIA amended agreement from the DNR and will now begin processing renewals and signups for 2016 WIA contracts
- 5/5: Staff completed the Lipetzky tree planting (out of county)
- 5/6: Staff completed the Walter tree planting (out of county) and Beckius tree planting
- 5/9: Billboards for the AIS program went up in 3 locations (1 in Sleepy Eye, 2 in New Ulm)

Melanie has been working on capacity grant software and server purchases, website & Facebook posts, AIS program billboards, MAWQCP newspaper ads, assets disposal research/planning, and personnel preparations for District Technician start with Brown SWCD.

Doug has been working on Huiras easement processing, MAWQCP program, WRAPS quarterly billing, cost share projects planning, Merkel project bids and planning, and RIM Flood easement processing.

**MAWQCP Program:** 5 applications have been submitted. 1 landowner has been certified thus far. Another run of newspaper ads will be done the week of May 16-21 in all county newspapers. Grant funds must be spent out by May 31, 2016.

**State Cost Share Projects:** 4 State Cost Share encumbered projects are planned for 2016 spring completion. Cost Share funds are available for new projects.

**Flood Relief Cost Share Projects:** 7 flood relief cost share projects are encumbered and planned for 2016 spring/summer completion. Phase 3A grant agreement was received on 5/9 from BWSR for \$192,380 for 4 projects.

**RIM Reserve 2014 Flood Response Easements:** 2 applications were accepted to this RIM sign-up and the easements will be processing this year.