

Brown SWCD Monthly Staff Narrative November 9, 2016 – December 14, 2016

11/9: Jeremy, Heather – Radio Spot on KNUJ and Stately landowner site visit with Tom Peterson for waterway
11/9: Heather – Spring Creek Work Group Meeting in Sleepy Eye
11/10: Heather, Ryan Jones – Ravine project meeting on site with Fishing Club and landowners
11/14: Alan Gleisner, District Technician – First day with Brown SWCD
11/14: Jeremy, Alan – Buffer measurement in Cottonwood Township
11/15: Heather – Lake Hanska Area Association Annual meeting
11/15: Jeremy, Alan – Erosion site investigation with Planning & Zoning to determine setback per new ordinance
11/16: Jeremy, Alan – Water Table Readings for November
11/17: Heather, Jeremy, Alan – As-Built and GPS survey alternative tile intakes installed
11/17: Jeremy, Alan – Buffer measurements in Milford and Mulligan Townships
11/18: Jeremy – GBERBA Policy/Technical meeting in Mankato
11/21: Heather, Jeremy – As-Built and GPS survey alternative tile intakes installed for Nelson, Nelson
11/21: Jeremy, Alan – Buffer measurements in Sigel Township
11/21: Heather, Jeremy, Alan – Attend ditch redetermination meetings held in SWCD building
11/22: Heather, Jeremy, Alan – Attend MASWCD Area VI Meeting in Winnebago
11/23: Jeremy, Alan – Lake Hanska Township CREP Easement meeting with landowner and P&Z
11/28: Jeremy, Alan – Buffer measurements in Sigel Township
11/29: 2017 Tree Program mailing completed and sent to 105 customers
11/30: Melanie, Heather, Jeremy, Alan – Picked up Can-AM and Trailer from Miller Sellner
12/1: Melanie, Heather, Jeremy, Alan – Rearranged the office layout
12/5: Heather, Tom Peterson – Huiras grade stabilization project meeting on site with landowner and contractor
12/9: Heather, Jeremy, Tom Peterson – As-Built for Windschitl Terrace project
12/9: Jeremy, Alan – As-Built and GPS Survey alternative tile intakes installed for Steffl, Steffl and Haala
12/9: Heather, Tom Peterson – As-Built for Seifert WASCOD project
12/9: Brown SWCD hosted its annual Outstanding Conservationist Banquet at The Railway honoring this year's recipients, Pat and Deanna Mohr
12/14: Jeremy, Alan – Radio Spot on KNUJ
12/14: Melanie – Final approval of the 2017 Newsletter publication which is scheduled for January 2 distribution;
Notified BWSR that Brown SWCD has completed our initial inventory of buffers in BuffCAT as required by January 1

- Melanie has been working on financials and planning, newsletter, employee training and management, easement processing & projects, and general management and administrative duties
- Heather has been working on cost share project management and AIS work plan research and planning
- Jeremy has been working on buffer program tasks and completed the BuffCAT initial inventory
- Alan has been working on buffer program tasks, tree program and took over rain gauge reporting

State Cost Share and Flood Relief Cost Share Projects: 18 projects are encumbered and planned for construction (construction is planned for some projects this fall yet, weather-permitting). Contract sign-ups are being worked on for the remaining 3 flood relief projects. Several potential projects will be investigated this winter.

MAWQCP Program: 6 applications submitted. 3 landowners certified to date. Grant has expired.

RIM 2014 Flood Response: 2 agreements have been signed and easements are now processing.