

Brown SWCD Monthly Staff Narrative January 12, 2017 – February 10, 2017

01/20: Heather – Site visit with John Knisley and two landowners in Searles for possible ravine project
01/27: Melanie, Supervisors – Brown SWCD Annual Planning Meeting at Best Western in New Ulm
01/31: Melanie – eLINK reporting for 2016 grant reports completed
02/01: Melanie, Heather, Jeremy, Alan – Middle MN WRAPS meeting with John Knisley and Bryan Spindler, MPCA, to discuss the project plans for Brown SWCD going forward
02/06: Melanie, Jeremy, Alan – Buffer Workshops planning meeting with partners
02/06: Melanie – Meeting with Dwight to complete paperwork for Health Insurance plan to start March 1
02/07: Melanie – RIM 2014 Flood Easement signing with Vogel's
02/08: Alan, Jeremy – Local Partner Coordination meeting in Marshall by BWSR
02/10: Heather, Alan – Radio Spot on KNUJ
02/10: Jeremy – GBERBA Technical Meeting in Mankato
02/10: Melanie – Workplan for the FY17 Capacity Grant submitted to BWSR

- Melanie has been working on eLINK reporting, budgeting, capacity funds work plan, WRAPS, annual plan meeting items, health insurance, easement processing, year-end reports, and general administration items
- Heather has been working on AIS tasks and research, WCA, and cost-share project management
- Jeremy has been working on buffer program, WRAPS project, and RIM easement tasks
- Alan has been working on buffer program, tree program, WRAPS, and RIM easement tasks

Cost-Share Projects: 14 cost-share projects are encumbered and planned for construction this spring/summer (weather-permitting). Contract sign-ups are being worked on for the remaining 3 flood relief projects. Several potential projects are being investigated this winter for sign-up within the next few months.

RIM 2014 Flood Response: 2 easements are processing. 1 easement agreement is now recorded and should be completed within 30 days. 1 easement agreement was signed this week and will be recorded soon.

2017 Tree Orders: 26 orders received as of 2/10/17.