



Brown Soil and Water Conservation District



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Minutes of the October 24, 2018 Brown SWCD Special Board Meeting Brown County Office Building, Sleepy Eye, MN

Meeting was called to order at 6:30pm by Chair Vogel.

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Jeff Nielsen – Treasurer
5. Greg Roiger – PRI
6. Melanie Krueger – District Manager

AGENDA

- ◆ Motion was made by Windschitl and seconded by Nielsen to approve the agenda with the addition of MN River Congress Attendance as item 3.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

DISTRICT STAFFING PLAN FOR VACANT POSITION

- ◆ Discussion was held on filling the staff vacancy at the district with an Administrative position or Technician position. A motion was made by Rathman and seconded by Nielsen to move forward with hiring a District Technician for the vacant position.
Affirmative: Vogel, Rathman, Windschitl, Nielsen
Abstained: Roiger; Opposed: None; Motion Carried
- ◆ A motion was made by Nielsen and seconded by Rathman for District Manager to proceed with posting the District Technician job announcement and to delegate the Personnel Committee with ranking applications and interviewing applicants and to recommend hiring at the December Board Meeting.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

MN RIVER CONGRESS ATTENDANCE

- ◆ A motion was made by Roiger and seconded by Windschitl to approve Nielsen, Roiger, and Windschitl to attend the MN River Congress event on November 8 in New Ulm.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

Meeting Adjourned – 7:36pm

Secretary: Clem Windschitl Date: 11-13-18