



Brown Soil and Water Conservation District



300 2nd Ave. SW • Sleepy Eye, MN 56085 • Phone: 507-794-2553

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Minutes of the June 12, 2019 Brown SWCD Regular Board Meeting Brown County Office Building, Sleepy Eye, MN

Meeting was called to order at 4:03pm by Chair Vogel.

PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Jeff Nielsen – Treasurer
5. Greg Roiger – PRI
6. Melanie Krueger – District Manager
7. Alan Gleisner – District Technician
8. Nicole Schultz – District Technician
9. Dean Simonsen – Brown County Commissioner Liaison (entered at 4:52pm)

AGENDA

- ◆ Motion was made by Nielsen and seconded by Windschitl to approve the agenda as presented.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

CONSENT AGENDA

- ◆ Consent Agenda items were reviewed. A motion was made by Nielsen and seconded by Rathman to approve the consent agenda items presented which included the May 8, 2019 Board Meeting minutes, the May 2019 Treasurer's Report, the Bills Report dated May 3, 2019 to June 5, 2019, and Staff Reports dated May 3, 2019 to June 5, 2019.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

WATER PERMITS/WCA REPORTS

- ◆ No new items to report on.

PF/FARM BILL WILDLIFE BIOLOGIST REPORT

- ◆ Reviewed the written report submitted by Ethan Boertje.

NRCS REPORT

- ◆ Reviewed the written report submitted by Jeff Kjorness.

COMMISSIONER COMMENTS

- ◆ Commissioner Simonsen was not present at meeting yet.

COST SHARE

- ◆ Gleisner reviewed the cost-share projects status report in detail.

UNFINISHED BUSINESS

- ◆ None

NEW BUSINESS

- ◆ **DNR Well Reading Agreement:** The FY2020 agreement for DNR observation well readings was received and it is for the same 14 wells as last year and the same amount of \$1,200. A motion was made by Roiger and seconded by Rathman to sign the annual well reading agreement with the DNR.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried
- ◆ **2020 County Budget Request:** Krueger reviewed the draft county budget she prepared. Discussion was held. A motion was made by Windschitl and seconded by Nielsen to approve the 2020 budget presented and submit to the County.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried
- ◆ **Data Practices Policy:** Discussion on the draft policies presented. A motion was made by Rathman and seconded by Nielsen to approve the Data Practices Policy for Members of the Public and for Data Subjects as presented.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried
- ◆ **USDA NRCS Annual Civil Rights and EEO Review:** Form was reviewed by board members. A motion was made by Roiger and seconded by Windschitl to sign the USDA NRCS Annual Civil Rights and EEO form.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

*Dean Simonsen entered at 4:52pm

- ◆ **Commissioner Comments:** Commissioner Simonsen gave updates to the group on the Wood Lake meeting scheduled for this Friday, advised the new Administrator has started, the buffer seeding is in progress, the Highway 29 project has started, and then discussed the budget process and SWCD request format with the group.
- ◆ **AIS Monitoring Plan Update:** Discussion was held on the final draft of the AIS Plan from Wenck. A motion was made by Roiger and seconded by Rathman to adopt the final AIS monitoring plan from Wenck.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried
- ◆ **Second Vehicle Purchase Update:** An update on the options presented by Chuck Spaeth Ford for a vehicle purchase. Discussion was held on the offer and direction given to District Manager on how to proceed.
- ◆ **Meeting Reports:**
 - ◇ Windschitl gave an update on the GBERBA Policy meeting attended on May 10 in Mankato.
 - ◇ Rathman attended the 2W2P Policy Committee meeting on May 15 in St James and gave an update. A quorum was not present so no action items were completed.
 - ◇ Roiger attended the MN River Congress on May 16 in St Peter and gave an update.

- ◇ Nielsen attended the RCRC meeting on June 6 in Tyler and gave an update.
- ◇ Rathman was not able to attend the Legislative Town Hall meeting on June 10.
- ◆ **Upcoming Meetings/Events:** A motion was made by Nielsen and seconded by Windschitl to approve/attend the following upcoming meetings/events:
 - ◇ Friday, June 14 – Wood Lake Meeting, Sleepy Eye (Rathman)
 - ◇ Wednesday, June 19 – 2W2P Policy Committee Meeting, St James (Windschitl)
 - ◇ Tuesday, June 25 – SCTSA Board Meeting, Mankato (Rathman)
 - ◇ Wednesday, July 10 – Brown SWCD Board Meeting, 4:00pm (All, Windschitl advised he will be absent from this meeting)
 - Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
 - Opposed: None; Motion Carried

Meeting Adjourned – 6:12pm

Chair: Jack Vogel Date: 7-10-19
Secretary: _____