



# Brown Soil and Water Conservation District



300 2nd Ave. SW • Sleepy Eye, MN 56085 • Phone: 507-794-2553

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## Minutes of the August 14, 2019 Brown SWCD Regular Board Meeting Brown County Office Building, Sleepy Eye, MN

Meeting was called to order at 4:04pm by Chair Vogel.

### PRESENT

1. Jack Vogel – Chair
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary (arrived at 4:22pm)
4. Jeff Nielsen – Treasurer
5. Greg Roiger – PRI
6. Melanie Krueger – District Manager

### AGENDA

- ◆ Motion was made by Rathman and seconded by Nielsen to approve the agenda as presented.  
Affirmative: Vogel, Rathman, Nielsen, Roiger  
Opposed: None; Motion Carried

### CONSENT AGENDA

- ◆ Consent Agenda items were reviewed. A motion was made by Nielsen and seconded by Rathman to approve consent agenda items presented which included the July 10, 2019 Board Meeting minutes, the July 2019 Treasurer's Report, the Bills Report dated July 4, 2019 to August 7, 2019, and Staff Reports dated July 4, 2019 to August 7, 2019.  
Affirmative: Vogel, Rathman, Nielsen, Roiger  
Opposed: None; Motion Carried

### WATER PERMITS/WCA REPORTS

- ◆ Krueger advised of a WCA TEP panel meeting that occurred on July 26 regarding sites in New Ulm, Stately Township, and Prairieville Township.

### PF/FARM BILL WILDLIFE BIOLOGIST REPORT

- ◆ Reviewed the written report submitted by Ethan Boertje.

### NRCS REPORT

- ◆ Reviewed the written report submitted by Kjorness.

### COMMISSIONER COMMENTS

- ◆ Commissioner was not present at the meeting.

\*Windschitl entered at 4:22pm

### COST SHARE

- ◆ Reviewed the cost-share projects status report, discussed future projects for state cost share, and then presented three contracts for payment approval by the board.
- ◆ A motion was made by Nielsen and seconded by Windschitl to approve cost share payments for the Tomschin, Johnson, and Kuck contracts presented:
  - ◇ EM1-FY15-09, Mike Tomschin, Streambank Protection, Bashaw 17, Final cost share payment of \$402.00 for 75% of seeding costs. The final total cost of project was \$11,696.00. A partial payment of \$8,370.00 was made in February.
  - ◇ EM2-FY16-04, Eric Johnson, WASCOD, Milford 32, Final cost of project was \$19,827.00 with cost share payment approved at \$14,870.25.
  - ◇ EM3-FY16-02, John Kuck, Grade Stabilization, Cottonwood 4/9, Final cost of project was \$12,208.64 with cost share payment approved at \$12,208.64.  
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger  
Opposed: None; Motion Carried

### UNFINISHED BUSINESS

- ◆ None

### NEW BUSINESS

- ◆ **MCIT 2019 Dividend Notice:** Reviewed dividend notice from MCIT.
- ◆ **MN Soil Health Coalition Kickoff Event:** Discussed attendance at the event. Staff members, Gleisner, Remer and Schultz would like to attend and Board member, Windschitl wishes to attend. A motion was made by Rathman and seconded by Nielsen to approve board member and staff to attend the soil health kickoff event.  
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **MASWCD Governance 101:** Discussed which board and staff members wished to attend the event. A motion was made by Rathman and seconded by Windschitl to approve Nicole and Matthew to attend the MASWCD Governance 101 event.  
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **BWSR Academy:** Discussed the upcoming training event held at the end of October. A motion was made by Nielsen and seconded by Rathman to approve staff to register and attend BWSR Academy.  
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **FY20/21 Programs & Operations Grant Agreement:** Reviewed the grant agreement. A motion was made by Nielsen and seconded by Roiger to authorize Chair Jack Vogel to sign the FY20/21 Programs and Operations Grant Agreement.  
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **2019 Outstanding Conservationist:** Manager gave an update on discussions with potential nominee. Discussion held. A motion was made by Nielsen and seconded by Rathman to nominate Bill and Kristine Eckstein as 2019 Outstanding Conservationist.  
Affirmative: Vogel, Rathman, Nielsen, Roiger  
Opposed: None; Abstained: Windschitl; Motion Carried
- ◆ **Public Administration Training Report:** District Manager gave a report on the final session of MASWCD Public Administration Training.

- ◆ **Vehicle Policy:** Reviewed the draft vehicle policy presented. Edits to the draft were discussed. Krueger will revise the policy and present a revised version for approval at the September meeting.
- ◆ **2019 Tree Program Report:** Discussed the 2019 tree program report provided.
- ◆ **2020 Tree Program:** Discussed options for the 2020 tree program. A motion was made by Rathman and seconded by Nielsen to authorize a 2020 tree sales program and discontinue planting services.
  - Affirmative: Vogel, Rathman, Windschitl, Nielsen
  - Opposed: Roiger; Motion Carried
- ◆ **Meeting Reports:**
  - ◇ Nielsen gave a recap of the July 11 and August 1 RCRCA meetings attended. He advised the annual meeting is set for November 7.
  - ◇ The Area 6 meeting hosted by Brown SWCD on July 16 was discussed by the group.
  - ◇ Windschitl gave a report on GBERBA Policy/Technical event attended on July 19.
  - ◇ Rathman and Krueger gave a report about the Wood Lake meeting attended.
- ◆ **Upcoming Meetings/Events:** A motion was made by Roiger and seconded by Windschitl to approve/attend the following upcoming meetings/events:
  - ◇ Monday, August 19 – Commissioner Meeting for Budget Request, 10:45am, New Ulm (Nielsen, Krueger)
  - ◇ Thursday, September 5 – RCRCA Board Meeting, Marshall (Nielsen)
  - ◇ Wednesday, September 11 – Brown SWCD Board Meeting, 4:00pm (All)
  - ◇ Personnel Committee – meeting date and time to be determined (Windschitl, Nielsen, Krueger)
    - Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
    - Opposed: None; Motion Carried

**Meeting Adjourned – 6:53pm**

Chair Jack Vogel      Date: 9-11-19  
 Secretary: \_\_\_\_\_