



Brown Soil and Water Conservation District



300 2nd Ave. SW • Sleepy Eye, MN 56085 • Phone: 507-794-2553

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Minutes of the January 28, 2020 Brown SWCD Annual Planning Meeting, Railway – Meeting Room, Sleepy Eye, MN

Meeting was called to order at 9:04am by Vice-Chair Rathman

PRESENT

1. Jack Vogel – Chair (entered at 10:08am)
2. Gary Rathman – Vice Chair
3. Clem Windschitl – Secretary
4. Jeff Nielsen - Treasurer
5. Greg Roiger – PRI
6. Melanie Krueger – District Manager

AGENDA

- ◆ Motion was made by Nielsen and seconded by Windschitl to approve the agenda as presented.
Affirmative: Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

SWCD PROGRAM UPDATES

- ◆ Buffer: Discussed the program update report.
- ◆ AIS Prevention: Discussed the program update report.
- ◆ Cost Share: Discussed the program update report.

Vogel entered at 10:08 am

- ◆ Watershed Planning: Discussed the program update report.
- ◆ Tree/WCA/WIA/Rain Gauge/Well Readings: Discussed the program update report.
- ◆ RIM/CREP: Discussed the program update report.

SUPERVISOR COMP DIRECT DEPOSIT OPTION

- ◆ District Manager explained the direct deposit option for monthly supervisor compensation payments. Consensus of the members was to sign up for the direct deposit option. Forms were passed out to everyone to complete.

TREASURER'S REPORT – DECEMBER 2019

- ◆ Reviewed the report presented. A motion was made by Roiger and seconded by Rathman to approve the Treasurer's Report presented.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

2019 BUDGET REPORT

- ◆ Reviewed and discussed the 2019 budget report and annual summary of financial information report.

2020 PROPOSED BUDGET

- ◆ Discussed the 2020 proposed budget presented. A motion was made by Nielsen and seconded by Roiger to approve the 2020 proposed budget.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

2019 ACCOMPLISHMENTS REPORT

- ◆ Reviewed the report presented. A motion was made by Nielsen and seconded by Rathman to adopt the 2019 Brown SWCD Accomplishments report.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

EROSION CONTROL & WATER MANAGEMENT PROGRAM POLICY

- ◆ Discussed the draft policy presented and Krueger advised the policy would apply to state cost share grants FY2020 and forward. A motion was made by Nielsen and seconded by Rathman to adopt the Erosion Control and Water Management Program Policy (State Cost Share) as presented.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried
- ◆ A motion was made by Nielsen and seconded by Roiger to use all FY20 State Cost Share grant funds for project money and none for TA expenses.
Affirmative: Vogel, Rathman, Windschitl, Nielsen, Roiger
Opposed: None; Motion Carried

ANNUAL PLAN REVIEW

- ◆ Reviewed the Annual Plan document and manager noted edits discussed. A revised 2019 work plan will be presented at the February board meeting for approval.

Meeting Adjourned – 2:12pm

Secretary: Clem Windschitl Date: 2-20-20