



Grant All-Detail Report SWCD Local Capacity Services 2019

Grant Title - 2019 - SWCD Local Capacity Services (Brown SWCD)

Grant ID - P19-2340

Organization - Brown SWCD

Original Awarded Amount	\$100,000.00	Grant Execution Date	1/14/2019
Required Match Amount	\$0.00	Original Grant End Date	12/31/2021
Required Match %	0%	Grant Day To Day Contact	Melanie Krueger
Current Awarded Amount	\$115,000.00	Current End Date	12/31/2021

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$115,000.00	\$115,000.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$115,000.00	\$115,000.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management - 2019 Administration	Administration /Coordination	Current State Grant	2019 - SWCD Local Capacity Services (Brown SWCD)	\$5,000.00	\$5,000.00	5/31/2020	N
Riparian Zone Management - 2019 Technician 1	Technical/Engineering Assistance	Current State Grant	2019 - SWCD Local Capacity Services (Brown SWCD)	\$12,500.00	\$12,500.00	5/31/2020	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Riparian Zone Management – 2019 Technician 2	Technical/Engineering Assistance	Current State Grant	2019 - SWCD Local Capacity Services (Brown SWCD)	\$29,936.95	\$29,936.95	3/31/2020	N
Soil Erosion - 2019 Technician 1	Technical/Engineering Assistance	Current State Grant	2019 - SWCD Local Capacity Services (Brown SWCD)	\$12,500.00	\$12,500.00	5/31/2020	N
Soil Erosion – 2019 Technician 3	Technical/Engineering Assistance	Current State Grant	2019 - SWCD Local Capacity Services (Brown SWCD)	\$55,063.05	\$55,063.05	5/31/2020	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Riparian Zone Management - 2019 Administration

Description	<p>Riparian Zone Management - 2019 Administration Brown County Comprehensive Local Water Management Plan *Funds will be spent on staff time for Administrative personnel at Brown SWCD to continue the 2016 level of capacity for grant administration activities. Administration includes, but is not limited to, required eLINK reporting, grant log and timesheet tracking for activities of this grant workplan, oversight of the staff hired with this grant, updating the SWCD Board on grant activities, and the coordination of workplan activities associated with this grant.</p>		
Category	<p>ADMINISTRATION/COORDINATION</p>		
Start Date	<p>13-Apr-19</p>	End Date	<p>22-May-20</p>
Has Rates and Hours?	<p>Yes</p>		
Actual Results	<p>Riparian Zone Management - 2019 Administration: Final Report</p> <p>Funds have been expensed to this activity for the District Manager staff time spent on grant administration activities such as eLINK reporting, grant log and timesheet tracking, oversight of staff, updating Board on grant activities and coordination of workplan activities associated with this grant.</p> <p>Total funds of \$5,000.00 were expensed to this grant activity as follows: 2019: *District Manager, 610hrs @ \$49.96 = \$3,047.56 2020: *District Manager, 38hrs @ \$52.10 (less 27.36 adjustment) = \$1,952.44</p>		

Grant Activity - Riparian Zone Management - 2019 Technician 1

Description

Riparian Zone Management - 2019 Technician 1
 Brown County Comprehensive Local Water Management Plan
 *Funds will be spent on staff time for a District Technician position which is a continuation of the Technician activity category started under FY16 capacity funds. In June 2015, in the advent of increased work load due to buffer, emergency funds, and other funding, a 1 FTE District Technician position was hired at Brown SWCD to be funded in part (at least 0.5 FTE) by the state AIS Funding and the remaining half was covered by some county funds and the rest with district reserves. FY19 capacity funds will be spent to maintain the capacity of the portion of this position formerly covered by reserves funding in 2015. This District Technician staff position is capable of attaining appropriate technical certifications and works with landowners to provide technical assistance to implement conservation practices on their land, and performs other standard District Technician work tasks and attends meetings/trainings.

Category

TECHNICAL/ENGINEERING ASSISTANCE

Start Date

1-Apr-19

End Date

22-May-20

Has Rates and Hours?

Yes

Actual Results

Riparian Zone Management - 2019 Technician 1: Final Report

Funds have been expensed to this activity for the District Technician 1 staff time hours. Work tasks included, but were not limited to, district technical work on various conservation programs and planning, attending meetings and trainings related to job tasks and technical certification, project management, outreach activities, project development, site visits, and technical assistance to landowners on existing or future conservation projects.

Total funds of \$12,500.00 were expensed to this grant activity as follows:

2019: *District Technician 1 - 191hrs @ \$35.63 = \$6,805.35

2020: *District Technician 1 - 147.5hrs @ \$39.02 (less 60.80 adjustment) = \$5,694.65

Grant Activity - Riparian Zone Management – 2019 Technician 2

Description

Riparian Zone Management – 2019 Technician 2
 Brown County Comprehensive Local Water Management Plan
 *Funds will be spent on staff time for the second District Technician position at Brown SWCD which is a continuation of the Technician 2 activity category started under FY17 capacity funds. This position began at Brown SWCD in October 2016. The position was added due to the increased technical assistance needs of our landowners for the buffer program, cost-share projects, and easement programs as well as all other technical programs of the district. This position would not exist without these capacity grant funds and this position increases the capacity of technical services assistance offered by the district to our landowners. This 1.0 FTE position will be funded using these FY19 capacity grant funds as well as other local and grant funds, such as buffer, crep outreach, easement delivery, cost share TA and county funds. A qualified individual was hired as District Technician to provide technical assistance to Brown SWCD landowners. This staff position is capable of attaining appropriate technical certifications and works with landowners to provide technical assistance to implement conservation practices on their land, and performs other standard District Technician work tasks and attends meetings/trainings.

Category

TECHNICAL/ENGINEERING ASSISTANCE

Start Date

1-Apr-19

End Date

27-Mar-20

Has Rates and Hours?

Yes

Actual Results

Riparian Zone Management - 2019 Technician 2: Final Report

Funds have been expensed to this activity for the District Technician 3 staff time hours. Work tasks included, but were not limited to, district technical work on various conservation programs and planning, attending meetings and trainings related to job tasks and technical certification, project management, outreach activities, project development, site visits, and technical assistance to landowners on existing or future conservation projects.

Total funds of \$29,936.95 were expensed to this grant activity as follows:

2019: *District Technician 2 - 618.5hrs @ \$35.45 = \$21,925.86

2020: *District Technician 2 - 204hrs @ \$39.27 = \$8,011.09

Grant Activity - Soil Erosion - 2019 Technician 1

Description

Soil Erosion – 2019 Technician 1
 Brown County Comprehensive Local Water Management Plan
 *Funds will be spent on staff time for a District Technician position which is a continuation of the Technician activity category started under FY16 capacity funds. In June 2015, in the advent of increased work load due to buffer, emergency funds, and other funding, a 1 FTE District Technician position was hired at Brown SWCD to be funded in part (at least 0.5 FTE) by the state AIS Funding and the remaining half was covered by some county funds and the rest with district reserves. FY19 capacity funds will be spent to maintain the capacity of the portion of this position formerly covered by reserves funding in 2015. This District Technician staff position is capable of attaining appropriate technical certifications and works with landowners to provide technical assistance to implement conservation practices on their land, and performs other standard District Technician work tasks and attends meetings/trainings.

Category

TECHNICAL/ENGINEERING ASSISTANCE

Start Date

1-Apr-19

End Date

22-May-20

Has Rates and Hours?

Yes

Actual Results

Soil Erosion - 2019 Technician 1: Final Report

Funds have been expensed to this activity for the District Technician 1 staff time hours. Work tasks included, but were not limited to, district technical work on various conservation programs and planning, attending meetings and trainings related to job tasks and technical certification, project management, outreach activities, project development, site visits, and technical assistance to landowners on existing or future conservation projects.

Total funds of \$12,500.00 were expensed to this grant activity as follows:
 2019: *District Technician 1 - 191hrs @ \$35.63 = \$6,805.35
 2020: *District Technician 1 - 147.5hrs @ \$39.02 (less 60.80 adjustment) = \$5,694.65

Grant Activity - Soil Erosion – 2019 Technician 3

Description

Soil Erosion – 2019 Technician 3
 Brown County Comprehensive Local Water Management Plan
 *Funds will be spent on staff time for the third District Technician position at Brown SWCD which is a continuation of the Technician 3 activity category started under FY17 capacity funds. This position began at Brown SWCD in November 2016. The position was added due to the increased technical assistance needs of our landowners for the buffer program, cost-share projects, and easement programs as well as all other technical programs of the district. This position would not exist without these capacity grant funds and this position increases the capacity of technical services assistance offered by the district to our landowners. This 1.0 FTE position will be funded using these FY19 capacity grant funds as well as other local and grant funds, such as buffer, crep outreach, easement delivery, cost share TA and county funds. A qualified individual was hired as District Technician to provide technical assistance to Brown SWCD landowners. This staff position is capable of attaining appropriate technical certifications and works with landowners to provide technical assistance to implement conservation practices on their land, and performs other standard District Technician work tasks and attends meetings/trainings.

Category

TECHNICAL/ENGINEERING ASSISTANCE

Start Date

1-Apr-19

End Date

31-May-20

Has Rates and Hours?

Yes

Actual Results

Soil Erosion - 2019 Technician 3: Final Report

Funds have been expensed to this activity for the District Technician 3 staff time hours. Work tasks included, but were not limited to, district technical work on various conservation programs and planning, attending meetings and trainings related to job tasks and technical certification, project management, outreach activities, project development, site visits, and technical assistance to landowners on existing or future conservation projects.

Total funds of \$55,063.05 were expensed to this grant activity as follows:
 2019: *District Technician 3 - 760.75hrs @ \$44.69 = \$33,997.93
 2020: *District Technician 3 – 486.5hrs @ \$46.83 (less 1717.68 adjustment) = \$21,065.12

Grant Attachments

Document Name	Document Type	Description
2019 Brown County Match Documentation	Grant	2019 - SWCD Local Capacity Services (Brown SWCD)
2019 Capacity Grant All Detail Report	Grant	2019 - SWCD Local Capacity Services (Brown SWCD)
2019 Capacity Grant Financial Report	Grant	2019 - SWCD Local Capacity Services (Brown SWCD)
2019 Capacity Grant Logs	Grant	2019 - SWCD Local Capacity Services (Brown SWCD)
2019 SWCD Local Capacity and Buffer Law Implementation	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Brown SWCD
2019 SWCD Local Capacity and Buffer Law Implementation Amendment	Grant Agreement Amendment	
2019 SWCD Local Capacity and Buffer Law Implementation EXECUTED	Grant Agreement	2019 SWCD Local Capacity and Buffer Law Implementation - Brown SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/31/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 06/11/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 03/12/2020
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/24/2020
Grant Reconciliation Financial Report	Grant	2019 - SWCD Local Capacity Services (Brown SWCD)
P19-2340 Reconciliation B Checklist	Journal	Journal Dated - 05/15/2020
Unexecuted Grant Amendment	Grant Agreement Amendment	
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 08/21/2018
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/13/2019
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/16/2020