



**Minutes of the May 12, 2021  
Brown SWCD Regular Board Meeting  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 4:15pm by Craig Fischer.**

**PRESENT**

1. Craig Fischer – Chair
2. Mark Wellner – Vice-Chair (attended meeting via Zoom)
3. Brandon Anderson – Secretary
4. Jeff Nielsen – Treasurer
5. Greg Roiger – PRI
6. Melanie Krueger – District Manager

**ABSENT**

1. None

**AGENDA**

- ◆ Motion was made by Nielsen and seconded by Wellner to approve the agenda presented.

Roll Call Vote:

Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes

Motion Carried

**CONSENT AGENDA**

- ◆ Discussed the Consent Agenda items presented which included the April 7, 2021 Board Meeting Minutes, the April 2021 Treasurer's Report, the Bills Report dated April 1, 2021 to May 5, 2021, the LHAA 2021 Dues payment of \$20.00, the MASWCD Area VI 2021 Dues payment of \$400.00, and the Staff Reports dated April 1, 2021 to May 5, 2021. A motion was made by Roiger and seconded by Nielsen to approve the consent agenda items presented.

Roll Call Vote:

Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes

Motion Carried

**WATER PERMITS/WCA REPORTS**

- ◆ Krueger gave an update about three public waters work permits received from the DNR and a WCA notice of decision item that Gleisner had reviewed this month.

**PF/FARM BILL WILDLIFE BIOLOGIST REPORT**

- ◆ Position is currently vacant. Krueger gave an update on the hiring timeline per Tanner Bruse, Pheasants Forever.

## NRCS REPORT

- ◆ Reviewed report provided by Clarke.

## COMMISSIONER COMMENTS

- ◆ Commissioner Simonsen was not able to attend the meeting.

## COST SHARE REPORT & CONTRACTS

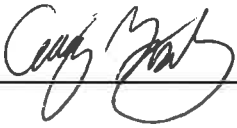
- ◆ Reviewed the cost-share report. There were no contracts for approval this month.

## NEW BUSINESS

- ◆ **MASWCD Call For Resolutions:** Discussed the annual Call For Resolutions from MASWCD. Brown SWCD does not have any resolutions to submit this year.
- ◆ **FY22 CREP Grant Request For Interest:** Reviewed the completed request for interest document provided by Krueger. A motion was made by Anderson and seconded by Nielsen to approve the FY22 CREP Grant Request For Interest as presented and authorize District Manager to submit to BWSR.  
Roll Call Vote:  
Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes  
Motion Carried
- ◆ **Office Remodel Additional Purchases:** District Manger requested authorization to purchase matching keysets for each work station and 4-6 guest chairs for the office at an estimated overall cost of \$600-\$900 dependent on final shipping cost and number of guest chairs. A motion was made by Roiger and seconded by Anderson to authorize additional purchases of rekey and guest chairs for the office remodel project.  
Roll Call Vote:  
Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes  
Motion Carried
- ◆ **District Manager Staff Review Update:** District Manager gave an update to Supervisors on Cleys training phase and review.
- ◆ **AIS program Vegetation Surveys:** Discussed the quotes and information presented for vegetation surveys to be completed per the district's 5-year AIS plan. A motion was made by Nielsen and seconded by Roiger to accept quote received and authorize hiring Limnopro to complete vegetation surveys on Clear Lake, Sleepy Eye Lake, and Wellner-Hageman Reservoir.  
Roll Call Vote:  
Anderson- No, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes  
Motion Carried
- ◆ **RCRCA Joint Powers Agreement Renewal:** Reviewed the joint powers agreement from RCRCA covering the period of July 1, 2021 to June 30, 2023. A \$5,000 appropriations increase was approved by the RCRCA Board at this month's meeting. Discussion was held. A motion was made by Anderson and seconded by Nielsen to approve the RCRCA Joint Powers Agreement presented and authorize Brown SWCD board representative Wellner to sign the agreement.  
Roll Call Vote:  
Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes  
Motion Carried
- ◆ **Meeting Reports:**
  - ◇ Wellner gave a report on the RCRCA Board meeting he attended May 6.

- ◆ **Upcoming Meetings/Events:** A motion was made by Nielsen and seconded by Anderson to approve and attend the upcoming meetings/events:
    - ◇ Friday, May 14 – GBERBA Policy Board Meeting (Anderson)
    - ◇ Monday, June 7 – RCRC Board Meeting (Wellner)
    - ◇ Wednesday, June 9 – Local Work Group Meeting, 2:00pm (Nielsen, Anderson, Wellner if their schedules allow)
    - ◇ Wednesday, June 9 – Brown SWCD Board Meeting, 4:15pm (All)
- Roll Call Vote:  
Anderson- Yes, Fischer- Yes, Nielsen- Yes, Roiger- Yes, Wellner- Yes  
Motion Carried

**Meeting Adjourned – 5:48pm**

Secretary:  Date: 6/9/21  
CHAIR