



**Minutes of the May 11, 2022  
Brown SWCD Regular Board Meeting  
Brown County Office Building, Sleepy Eye, MN**

**Meeting was called to order at 4:15pm by Craig Fischer.**

**PRESENT**

1. Craig Fischer – Chair
2. Jeff Nielsen - Treasurer
3. Greg Roiger – PRI
4. Melanie Krueger – District Manager

**ABSENT**

1. Mark Wellner – Vice-Chair
2. Brandon Anderson – Secretary

**AGENDA**

- ◆ Motion was made by Nielsen and seconded by Fischer to approve the agenda with the addition of Meeting Times under new business.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried

**CONSENT AGENDA**

- ◆ Reviewed the consent agenda items presented which included the April 13, 2022 Board Meeting Minutes, the April 2022 Treasurer's Report, the Bills Report dated April 7, 2022 to May 6, 2022, and the Staff Reports dated April 7, 2022 to May 6, 2022. A motion was made by Roiger and seconded by Nielsen to approve the consent agenda items as presented.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried

**WATER PERMITS/WCA REPORTS**

- ◆ Krueger gave an update on WCA program activities and DNR water permit notices.

**PF/FARM BILL WILDLIFE BIOLOGIST REPORT**

- ◆ Reviewed report provided by Fore.

**NRCS REPORT**

- ◆ Reviewed report provided by Clarke.

**COMMISSIONER COMMENTS**

- ◆ Commissioner was unable to attend the meeting.

## COST SHARE REPORT & CONTRACTS

- ◆ Reviewed the cost-share report. There were no contracts for approval this month.

## NEW BUSINESS

- ◆ **Meeting Times:** Discussed start time of the regular monthly board meetings.
- ◆ **Well Records:** Discussed well records received from MDH.
- ◆ **District Staffing Vacancy:** Personnel Committee provided a recommendation for the new job description and hiring process for a Conservation Technician position with the district to replace the currently vacant District Technician position. A motion was made by Nielsen and seconded by Roiger to authorize Personnel Committee recommendation for the Conservation Technician job description and hiring process, and make a hiring recommendation to the Board for approval at the July board meeting.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **MASWCD Call For Resolutions:** Discussed the annual call for resolutions from MASWCD. The district does not have any resolutions to submit this year.
- ◆ **AIS Carp Survey:** Discussed the quotes received for carp survey work on Lake Hanska. Motion was made by Nielsen and seconded by Roiger to authorize hiring Carp Solutions to complete carp survey work on Lake Hanska as per the quoted option cost of \$5,281.20 for the services of an electrofishing carp survey.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **CWMA Grant:** Brown SWCD was approved for funding of \$20,000 for the CWMA grant application submitted. A motion was made by Roiger and seconded by Nielsen to authorize District Manager to review and sign the Brown-Cottonwood Cooperative Weed Management Area grant agreement upon receipt from BWSR.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **RCRCA Joint Powers Agreement Revisions:** Discussed revisions to the agreement. A motion was made by Nielsen and seconded by Roiger to approve the revised RCRCA Joint Powers Agreement as presented.  
Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried
- ◆ **Meeting Reports:**
  - ◇ Nielsen gave a report about the RCRCA board meeting attended on May 5.
- ◆ **Upcoming Meetings/Events:** A motion was made by Nielsen and seconded by Fischer to approve the upcoming meetings/events:
  - ◇ Friday, May 13 – GBERBA Policy Meeting (Anderson)
  - ◇ Thursday, June 2 – RCRCA Board Meeting (Wellner)
  - ◇ Wednesday, June 8 – Brown SWCD Board Meeting, 4:15pm (All)Affirmative: Fischer, Nielsen, Roiger  
Opposed: None; Motion Carried

**Meeting Adjourned – 5:33pm**

Secretary: \_\_\_\_\_



Date: \_\_\_\_\_

