



**Minutes of the May 10, 2023
Brown SWCD Regular Board Meeting
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 4:17pm by Craig Fischer.

PRESENT

1. Craig Fischer – Chair
2. Brad Augustin – Secretary
3. Bill Eckstein – Treasurer
4. Rae Runck – PRI
5. Melanie Krueger – District Manager

ABSENT

1. Mark Wellner – Vice-Chair

AGENDA

- ◆ Motion was made by Eckstein and seconded by Runck to approve the agenda with the addition of AIS Water Quality Monitoring Route under New Business.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried

CONSENT AGENDA

- ◆ Reviewed the consent agenda items presented which included the April 17, 2023 Board Meeting Minutes, the April 2023 Treasurer's Report, and the Bills Report dated April 8, 2023 to May 5, 2023. Motion was made by Augustin and seconded by Runck to approve the consent agenda items as presented.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried

SWCD STAFF REPORTS

- ◆ Reviewed the staff reports provided by Krueger, Gleisner, and Larson.

PF/FARM BILL WILDLIFE BIOLOGIST REPORT

- ◆ Report was not provided this month.

NRCS REPORT

- ◆ Reviewed report provided by Kjorness.

COMMISSIONER COMMENTS

- ◆ Commissioner Braun was not able to attend the meeting but asked manager to pass along a couple of updates about current Brown County activities.

COST SHARE REPORT & CONTRACTS

- ◆ Reviewed the cost-share report and then one contract was presented for approval.
- ◆ SCS2023-01, Dan Vogel, Grassed Waterway, Stately 35. Project cost estimate is \$19,160.90. Project cost share amount of \$14,370.67 (75%). NRCS will be technical provider for the project. Cost share funds to encumber for the project are: FY22 State Cost Share Grant- \$6,013.18 and FY23 State Cost Share Grant- \$8,357.49. Motion was made by Eckstein and seconded by Augustin to approve SCS2023-01 cost share contract with Dan Vogel as presented.

Affirmative: Augustin, Eckstein, Fischer, Runck

Opposed: None; Motion Carried

NEW BUSINESS

- ◆ **MASWCD Call for Resolutions:** Discussed the annual Call for Resolutions notice from MASWCD. The district does not have any resolution ideas to submit this year.
- ◆ **RCRCA Joint Powers Agreement Renewal:** Discussed the renewal agreement from RCRCA. Motion was made by Eckstein and seconded by Runck to approve renewal and authorize signature for the RCRCA Joint Powers Agreement presented.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried
- ◆ **Tree Planter:** Discussed the MinnBid option and Open Market options for selling the districts' tree planter.
 - ◇ Motion was made by Augustin and seconded by Eckstein to approve Resolution 23-01 Declaring Equipment as Surplus and authorizing the Sale of the Same for the sale of the district tree planter through MinnBid.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried
 - ◇ Motion was made by Augustin and seconded by Runck to approve sale of the tree planter via the Open Market option at \$1,000 if it does not sell through MinnBid at the minimum price.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried
- ◆ **Reschedule June Board Meeting:** Discussed rescheduling the June board meeting and agreed to reschedule to Tuesday, June 20th at 5:00pm.
- ◆ **District Staffing Vacancy:** Discussed the staffing vacancy due to Alan Gleisner's resignation from the district. Manager discussed plans for covering work load until a new employee is hired. It was agreed upon to have the Personnel Committee meet sometime in June to discuss hiring and job posting options and make a recommendation to the board at the June board meeting on the 20th.
- ◆ **AIS Water Quality Monitoring Route:** Manager advised that RCRCA is willing to assist with the monthly AIS water monitoring route this year. RCRCA would charge an hourly billing rate for their staff member plus mileage. Discussion was held. Motion was made by Eckstein and seconded by Augustin to authorize hiring RCRCA staff member to assist with completing this year's monthly AIS Water Quality Monitoring Route.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried

◆ **Meeting Reports:**

◇ Eckstein attended the RCRCA meeting in Marshall on May 4 and gave a report.

◆ **Upcoming Meetings/Events:** A motion was made by Augustin and seconded by Eckstein to approve the upcoming meetings/events:

◇ Wednesday, May 17 – Cottonwood-Middle MN Policy Committee Meeting, 2pm, Springfield (Wellner, Eckstein)

◇ Friday, May 19 – GBERBA Policy Board Meeting, 1pm, Webex (Augustin)

◇ Thursday, June 1 – RCRCA Board Meeting, 9am, Redwood (Eckstein)

◇ Thursday, June 1 – Cottonwood-Middle MN Kickoff Event, 5-7pm, Springfield, (Wellner, Eckstein)

◇ Wednesday, June 7 – Local Work Group Meeting, 10am, SWCD building (Runck)

◇ Tuesday, June 20 – Brown SWCD Board Meeting, 5:00pmpm (All) (rescheduled from June 14)

◇ Friday, May 12 – Cottonwood-Middle MN Policy Committee- Executive Meeting, 11am, Zoom (Wellner)

◇ **Personnel Committee Meetings as needed**

Affirmative: Augustin, Eckstein, Fischer, Runck

Opposed: None; Motion Carried

Meeting Adjourned – 5:48pm

Secretary: _____



Date: _____

6-20-23