



Grant Work Plan

Cooperative Weed Mgmt. 2022

Grant Title: Brown-Cottonwood Cooperative Weed Management Area

Grant Award (\$): \$20,000.00

Grant Execution Date: 06/07/2022

Grant ID: C22-6969

Required Match (%): 25

Grant End Date: 12/31/2024

Grantee: Brown SWCD

Required Match (\$): \$5,000.00

Fiscal Agent: Brown SWCD

Grant Day-to-Day Contact: Melanie Krueger

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$20,000.00	\$789.30	\$19,210.70
Match Funds	\$5,000.00	\$0.00	\$5,000.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$25,000.00	\$789.30	\$24,210.70

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
2022 BCCWMA Administration	Administration/Coordination	Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,500.00	\$266.64	\$1,233.36	N
2022 BCCWMA Education	Education/Information	Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,000.00	\$522.66	\$477.34	N
2022 BCCWMA	Inventory/Mapping	Current State Grant	Brown-Cottonwood Cooperative Weed	\$1,000.00		\$1,000.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Inventory			Management Area				
2022 BCCWMA Projects Cost Share	Special Projects	Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$13,000.00		\$13,000.00	N
2022 BCCWMA Projects Cost Share	Special Projects	Landowner Fund	Landowner Match	\$3,500.00		\$3,500.00	Y
2022 BCCWMA Equipment	Supplies/Equipment	Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,000.00		\$1,000.00	N
2022 BCCWMA Local Match	Technical/Engineering Assistance	Local Fund	Local Match	\$1,500.00		\$1,500.00	Y
2022 BCCWMA Technical Assistance	Technical/Engineering Assistance	Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$2,500.00		\$2,500.00	N

Grant Activities

Activity Name: 2022 BCCWMA Administration							
Activity Category: Administration/Coordination						Staff time?: Yes	
Description: Funds will be used for grant reporting, tracking, and administration. Funds will also be used for coordination of this grant between the two counties that are part of this Cooperative Weed Management Area. Brown SWCD will provide grant administration duties and staff time will be charged to the grant using BWSR billing rates.							
Budget Details							
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>	
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,500.00	\$266.64	\$1,233.36	07/31/2023	N	

Actual Results

2023 Reporting:

Funds have been expensed to this activity for staff time spent on grant administration duties such as meeting with partners, time tracking, and overall grant reporting tasks.

Funds have been expensed to this grant activity during 2023 as follows:

\$266.64 = District Manager – 4hrs @ \$66.66

Activity Name: 2022 BCCWMA Education

Activity Category: Education/Information

Staff time?: Yes

Description: Education funds will be used for outreach and educational activities and materials such as mailings, developing material, attending township meetings, media releases and/or hosting workshops with a goal to reach over 100 residents within the BCCWMA area. Funds will be used for the direct costs of materials and for staff time spent on these activities. Staff time will be charged to the grant using BWSR billing rates.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,000.00	\$522.66	\$477.34	07/31/2023	N

Actual Results

2023 Reporting:

Funds have been expensed to this activity for staff time spent on education activities for developing outreach materials to be used to promote the program through meetings and mailings.

Funds have been expensed to this grant activity during 2023 as follows:

\$66.66 = District Manager – 1hrs @ \$66.66

\$456.00 = Technician – 10hrs @ \$45.60

Activity Name: 2022 BCCWMA Equipment

Activity Category: Supplies/Equipment

Staff time?: No

Description: Funds will be used for equipment to remove terrestrial invasive species. BCCWMA partnership plans to purchase equipment that landowners may use for completion of cost-share project work such as a hand sprayer, backpack sprayer, and/or ATV sprayer. Any equipment purchased will remain with the grantee. Funds will be used for the direct costs of any equipment purchased.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,000.00		\$1,000.00		N

Actual Results

2023 Reporting:

No funds have been expensed to this grant activity as of 12/31/23.

Activity Name: 2022 BCCWMA Inventory

Activity Category: Inventory/Mapping

Staff time?: Yes

Description: BCCWMA staff members will submit detailed information on EDDmaps to inventory existing invasive weed populations and completed cost-share project areas. Staff time will be charged to the grant using BWSR billing rates.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$1,000.00		\$1,000.00		N

Actual Results

2023 Reporting:

No funds have been expensed to this grant activity as of 12/31/23.

Activity Name: 2022 BCCWMA Local Match

Activity Category: Technical/Engineering Assistance

Staff time?: No

Description: Local match towards the grant will be provided via staff time charged to the grant for administration, education, and/or technical assistance once those grant activity funds are expensed out. Staff time will be charged using BWSR billing rates to local funds.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Local Fund	Local Match	\$1,500.00		\$1,500.00		Y

Actual Results

2023 Reporting:

No funds have been expensed to this grant activity as of 12/31/23.

Activity Name: 2022 BCCWMA Projects Cost Share

Activity Category: Special Projects

Staff time?: No

Description: Cost Share funds will be utilized for on the ground projects to remove targeted invasive weed species and restore native vegetation, if needed, throughout the BCCWMA management area. The partnership will focus on an eight-township priority area during the first year of the grant. Targeted species for projects are leafy spurge, wild parsnip, buckthorn (common and glossy), poison hemlock and any noxious weed species on the MDA Invasive Plant Management Plan and/or the MN Noxious Weed List. Projects will follow NRCS FOTG standards. 75% cost share rate will be utilized for funded projects.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$13,000.00		\$13,000.00		N
Landowner Fund	Landowner Match	\$3,500.00		\$3,500.00		Y
Actual Results						
2023 Reporting: No funds have been expensed to this grant activity as of 12/31/23.						

Activity Name: 2022 BCCWMA Technical Assistance						
Activity Category: Technical/Engineering Assistance					Staff time?: Yes	
Description: Technical assistance for on the ground projects will be provided by local staff of the BCCWMA that have applicable technical expertise and experience for project management and oversight. Staff time will be charged to the grant using BWSR billing rates.						
Budget Details						
<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	Brown-Cottonwood Cooperative Weed Management Area	\$2,500.00		\$2,500.00		N
Actual Results						
2023 Reporting: No funds have been expensed to this grant activity as of 12/31/23.						