



**Minutes of the April 10, 2024
Brown SWCD Regular Board Meeting
Brown County Office Building, Sleepy Eye, MN**

Meeting was called to order at 4:36pm by Craig Fischer.

PRESENT

1. Craig Fischer – Chair
2. Brad Augustin – Secretary (entered at 4:44pm)
3. Bill Eckstein - Treasurer
4. Rae Runck – PRI
5. Melanie Krueger – District Manager
6. Brian Braun – Brown County Commissioner Liaison

ABSENT

1. Mark Wellner – Vice-Chair

AGENDA

- ◆ Motion was made by Eckstein and seconded by Runck to approve the agenda as presented.
Affirmative: Eckstein, Fischer, Runck
Opposed: None; Motion Carried

CONSENT AGENDA

- ◆ Reviewed the consent agenda items presented which included the March 13, 2024 Board Meeting Minutes, the March 2024 Treasurer's Reports, and the Bills Report dated March 10, 2024 to April 5, 2024. Motion was made by Runck and seconded by Eckstein to approve the consent agenda items presented.
Affirmative: Eckstein, Fischer, Runck
Opposed: None; Motion Carried

SWCD STAFF REPORTS

- ◆ Reviewed the staff reports provided by Krueger, Larson, Botz, Olson and Spence.

PF/FARM BILL WILDLIFE BIOLOGIST REPORT

- ◆ No report, position is currently vacant.

NRCS REPORT

- ◆ Reviewed report provided by Kjorness.

COMMISSIONER COMMENTS

- ◆ Commissioner Braun provided an update on recent activities at the County.
*Augustin entered at 4:44pm

COST SHARE REPORT & CONTRACTS

- ◆ Reviewed the cost-share report. There were no contracts for approval this month.

NEW BUSINESS

- ◆ **2024 Quarter 1 Budget Report:** Reviewed the quarter one budget report.
- ◆ **Soil Health Grant Update:** District Manager provided an update that the soil health staffing grant application she wrote and submitted in February was chosen for funding and at this time is waiting on next steps from BWSR.
- ◆ **2024 Supervisor Elections:** Discussed this year's elections process and confirmed the three districts up for election this year are Supervisor Districts 1, 2 and 4.
- ◆ **Trimble Software & Hardware Renewals:** Discussed quote from Frontier Precision to renew software maintenance and hardware warranty on the Trimble system. Motion was made by Runck and seconded by Eckstein to authorize District Manager to renew software maintenance and hardware warranty for the Trimble system through Frontier Precision at the quoted price of \$866.80.
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried
- ◆ **Travel Expenses for Training:** Discussed potential travel expenses for future staff trainings this year and confirmed to follow guidelines in the Personnel Policy Handbook.
- ◆ **Meeting Reports:**
 - ◇ Augustin gave a report about the GBERBA Policy meeting attended on March 15.
 - ◇ Augustin gave a report about the SCTSA meeting attended on March 19.
 - ◇ Eckstein attended the RCRCA meeting on April 4 and gave a report.
- ◆ **Upcoming Meetings/Events:** A motion was made by Augustin and seconded by Runck to approve the upcoming meetings/events:
 - ◇ Wednesday, April 17 – Cottonwood-Middle MN 1W1P Policy Committee Meeting, 2pm, Springfield (Wellner, Eckstein)
 - ◇ Friday, April 26 – Area VI Chairs Meeting, 10am, New Ulm (Augustin)
 - ◇ Thursday, May 2 – RCRCA Board Meeting, 9am, Marshall (Eckstein)
 - ◇ Wednesday, May 8 – Brown SWCD Board Meeting, 4:15pm (All)
Affirmative: Augustin, Eckstein, Fischer, Runck
Opposed: None; Motion Carried

Meeting Adjourned – 5:28pm

Secretary: _____



Date: _____

5/8/24