



Grant Work Plan

Buffer Law 2021

Grant Title: 2021 - Buffer Law (Brown SWCD)

Grant ID: P21-2777

Grantee: Brown SWCD

Fiscal Agent:

Grant Day-to-Day Contact: Melanie Krueger

Grant Award (\$): \$25,800.00

Required Match (%): 0

Required Match (\$): \$0.00

Grant Execution Date: 11/11/2020

Grant End Date: 12/31/2024

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$25,800.00	\$25,800.00	\$0.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Total	\$25,800.00	\$25,800.00	\$0.00

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
2021 Buffer Law Administration	Administration/Coordination	Current State Grant	2021 - Buffer Law (Brown SWCD)	\$2,500.00	\$2,500.00	\$0.00	N
2021 Buffer Law Equipment	Supplies/Equipment	Current State Grant	2021 - Buffer Law (Brown SWCD)	\$6,000.00	\$6,000.00	\$0.00	N
2021 Buffer Law	Technical/Engineering	Current State Grant	2021 - Buffer Law (Brown SWCD)	\$17,300.00	\$17,300.00	\$0.00	N

<i>Activity Name</i>	<i>Category</i>	<i>Source Type</i>	<i>Source Description</i>	<i>Budgeted</i>	<i>Spent</i>	<i>Balance Remaining</i>	<i>Match Fund?</i>
Technical	Assistance						

Grant Activities

Activity Name: 2021 Buffer Law Administration

Activity Category: Administration/Coordination **Staff time?:** Yes

Description: Funds will be expensed to staff time spent on administration and financial oversight responsibilities for the Buffer program and grant management. Activities include, but are not limited to: 1) grant administration, 2) meetings related to the buffer program, 3) staff supervision/coordination, 4) reporting progress in eLINK, and 5) other administrative activities required for the buffer program. Staff time will be charged to the grant as it occurs and using Brown SWCD's documented billing rates.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2021 - Buffer Law (Brown SWCD)	\$2,500.00	\$2,500.00	\$0.00	08/31/2024	N

Actual Results

2021 Buffer Law Administration: 2023 Reporting

Funds have been expensed to this activity for staff time spent on the administrative and financial duties of the buffer program and grant management such as eLINK reporting, grant time tracking, staff supervision, meetings, and coordination of the buffer program tasks and information.

Total funds of \$733.26 were expensed during 2023 as follows:

\$733.26 = District Manager – 11hrs @ \$66.66

2021 Buffer Law Administration: Final Grant Report

Funds have been expensed to this activity for staff time spent on the administrative and financial duties of the buffer program and grant management such as eLINK reporting, grant time tracking, staff supervision, meetings, and coordination of the buffer program tasks and information.

Total funds of \$2,500.00 were expensed in 2023 and 2024 as follows:

2023: \$733.26 = District Manager – 11hrs @ \$66.66

2024: \$1,766.74 = District Manager – 13hrs @\$69.00; 11hrs @\$66.29; 3hrs @\$68.79 less adj. 65.82

Activity Name: 2021 Buffer Law Equipment

Activity Category: Supplies/Equipment

Staff time?: No

Description: Funds will be used towards the purchase of a drone system for the district that will be used for multiple purposes one of which will be buffer compliance monitoring site inspections. Drone system will be purchased from Frontier Precision. Total cost of the item will be paid for using these buffer grant funds, capacity grant funds and local funds.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2021 - Buffer Law (Brown SWCD)	\$6,000.00	\$6,000.00	\$0.00	12/31/2023	N

Actual Results

2021 Buffer Law Equipment: 2023 Reporting

The DJI Mavic 3 drone system was purchased from Frontier Precision as planned for a total cost of \$11,567.99. Total cost of the drone system was split between these buffer grant funds (\$6,000), capacity grant funds (\$3,000) and local funds (\$2,567.99), as planned. Total funds of \$6,000.00 were expensed to this grant activity on 12/31/2023. Invoice is uploaded as an attachment.

2021 Buffer Law Equipment: Final Grant Report

The DJI Mavic 3 drone system was purchased from Frontier Precision as planned for a total cost of \$11,567.99. Total cost of the drone system was split between these buffer grant funds (\$6,000), capacity grant funds (\$3,000) and local funds (\$2,567.99), as planned. Total funds of \$6,000.00 were expensed to this grant activity on 12/31/2023. Invoice is uploaded as an attachment.

Activity Name: 2021 Buffer Law Technical

Activity Category: Technical/Engineering Assistance

Staff time?: Yes

Description: Funds will be expensed to staff time spent on technical activities related to the Buffer program. These activities include, but are not limited to: 1) providing technical assistance to landowners, 2) BuffCAT and/or mapping activities, 3) on-site visits for technical assistance and/or verifications, 4) alternative practice assistance, 5) annual compliance tracking, and 6) other technical work activities necessary for the buffer program. Staff time will be charged to the grant as it occurs and using Brown SWCD's documented billing rates.

Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2021 - Buffer Law (Brown SWCD)	\$17,300.00	\$17,300.00	\$0.00	08/31/2024	N

2021 Buffer Law Technical: 2023 Reporting

Funds have been expensed to this activity for staff time spent on technical related activities of the buffer program such as site visits, BuffCAT entries, technical guidance to landowners, alternative practice assistance, non-compliance tasks, annual compliance tracking work tasks, and other technical, training, and meeting activities as necessary for the buffer program.

Total funds of \$5,579.71 were expensed during 2023 as follows:

\$2,266.44 = District Manager – 34hrs @ \$66.66

\$1,820.52 = Conservation Technician – 39hrs @ \$46.68

\$456.00 = Conservation Technician – 10hrs @ \$45.60

\$1,036.75 = Conservation Technician – 36.25hrs @ \$28.60

2021 Buffer Law Technical: Final Grant Report

Funds have been expensed to this activity for staff time spent on technical related activities of the buffer program such as site visits, BuffCAT entries, technical guidance to landowners, alternative practice assistance, non-compliance tasks, annual compliance tracking work tasks, and other technical, training, and meeting activities as necessary for the buffer program.

Total funds of \$17,300.00 were expensed in 2023 and 2024 as follows:

2023 (\$5,579.71 total)

\$2,266.44 = District Manager – 34hrs @ \$66.66

\$1,820.52 = Conservation Technician – 39hrs @ \$46.68

\$456.00 = Conservation Technician – 10hrs @ \$45.60

\$1,036.75 = Conservation Technician – 36.25hrs @ \$28.60

2024 (\$11,720.29)

\$927.43 = District Manager – 6hrs @\$69.00; 3hrs @\$66.29; 5hrs @\$68.79 less adj. 29.39

\$688.82 = Conservation Technician – 10hrs @\$49.75; 4hrs @\$47.83

\$1,809.10 = Conservation Technician – 8hrs @\$45.45; 11hrs @\$42.98; 21hrs @\$46.32

\$8,294.94 = Conservation Technician – 103.5hrs @\$42.78; 51hrs @\$40.07; 42hrs @\$43.42