



# Grant Work Plan

## Conservation Delivery 2024

**Grant Title:** 2024 - Conservation Delivery (Brown SWCD)

**Grant ID:** P24-0137

**Grantee:** Brown SWCD

**Fiscal Agent:**

**Grant Day-to-Day Contact:** Melanie Krueger

**Grant Award (\$):** \$18,947.00

**Required Match (%):** 0

**Required Match (\$):** \$0.00

**Grant Execution Date:** 09/27/2023

**Grant End Date:** 12/31/2025

	Total Budgeted	Total Spent	Balance Remaining*
Grant Funds	\$18,947.00	\$18,947.00	\$0.00
Match Funds	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$18,947.00</b>	<b>\$18,947.00</b>	<b>\$0.00</b>

\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

### Budget Details

Activity Name	Category	Source Type	Source Description	Budgeted	Spent	Balance Remaining	Match Fund?
2024 Conservation Delivery	Administration/Coordination	Current State Grant	2024 - Conservation Delivery (Brown SWCD)	\$18,947.00	\$18,947.00	\$0.00	N

## Grant Activities

### Activity Name: 2024 Conservation Delivery

**Activity Category:** Administration/Coordination

**Staff time?:** No

**Description:** Funds will be used towards General Administration staff time of the District Manager. This includes, but is not limited to, general administration duties for the SWCD consisting of general management, accounting, website maintenance, outreach, board meetings and board supervisor tasks, education/trainings/meeting, financial and grant management, staff oversight, and planning. 2024 Billing Rates will be used when charging staff time to the grant.

#### Budget Details

<u>Source Type</u>	<u>Source Description</u>	<u>Budgeted</u>	<u>Spent</u>	<u>Balance Remaining</u>	<u>Last Transaction Date</u>	<u>Match Fund?</u>
Current State Grant	2024 - Conservation Delivery (Brown SWCD)	\$18,947.00	\$18,947.00	\$0.00	11/30/2024	N

#### Actual Results

2024 Conservation Delivery: Final

\*Funds were expensed to the grant from January to November payrolls for general administration staff time of the District Manager. This included, but was not limited to, general administration duties for the SWCD consisting of overall management, bookkeeping, website maintenance, outreach, board meetings and board support, education/trainings/meetings, financial and grant management, staff supervision, and district planning.

Total funds of \$18,947.00 have been expensed to the grant as follows:

\*District Manager, 121hrs @ \$69.00; 47hrs @ \$66.29; 109hrs @ \$68.79; less adjustment of -\$15.74 for total of \$18,947.00 covering approximately 277 staff time hours